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Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

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7 March 2018

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES AREA COMMITTEE** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 14 MARCH 2018** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

3. **MINUTES**

   (a) Oban, Lorn and the Isles Area Committee - 13th December 2017 (Pages 3 - 10)

   (b) Oban, Lorn and the Isles Community Planning Group - 14th February 2018 (for noting) (Pages 11 - 16)

   (c) Oban Common Good Fund Meeting held on the 2nd March 2018 (for noting) (Pages 17 - 20)

4. **PUBLIC QUESTION TIME**

5. **POLICE SCOTLAND**

   Area Update by Police Scotland Representative.

6. **REFUSE AND RECYCLING SOROBA** (Pages 21 - 26)

   Report by Head of Roads and Amenity Services

7. **SUPPORTING COMMUNITIES FUND** (Pages 27 - 38)

   Report by Community Development Officer

8. **NEW SCHOOLS REDEVELOPMENT PROJECT** (Pages 39 - 44)
   Report by Schools Redevelopment Project Manager

9. **PERFORMANCE REVIEW - AREA SCORECARD** (Pages 45 - 62)
   Report by Performance Management and Improvement Officer

10. **CIVIC FURNITURE** (Pages 63 - 72)
    Report by Area Committee Manager

11. **OLI AREA COMMITTEE DATES 2018/19** (Pages 73 - 76)
    Report by Area Committee Manager

12. **LORN ARC UPDATE** (Pages 77 - 82)
    Report by Head of Economic Development

13. **OBAN CHORD - NORTH PIER - MARITIME VISITOR FACILITY NAMING PROPOSAL** (Pages 83 - 86)
    Report by Regeneration Project Manager

14. **WORKPLAN** (Pages 87 - 88)

Oban Lorn & The Isles Area Committee

Councillor Mary-Jean Devon
Councillor Kieron Green
Councillor Jim Lynch
Councillor Roderick McCuish
Councillor Sir Jamie McGrigor (Vice-Chair)
Councillor Julie McKenzie
Councillor Elaine Robertson (Chair)
Councillor Andrew Vennard

Contact: Andrea Moir, Senior Area Committee Assistant - 01369 708662

MINUTES of MEETING of OBAN LORN & THE ISLES AREA COMMITTEE held in the CORRAN HALLS, OBAN on WEDNESDAY, 13 DECEMBER 2017

Present: Councillor Elaine Robertson (Chair)

Councillor Mary-Jean Devon
Councillor Kieron Green
Councillor Jim Lynch
Councillor Roderick McCuish
Councillor Sir Jamie McGrigor
Councillor Julie McKenzie
Councillor Andrew Vennard

Attending: Charles Reppke, Head of Governance and Law
Laura MacDonald, Community Development Officer
Stuart Watson, Traffic and Development Manager
Peter Cupples, Finance Manager
Sonya Thomas, Performance Management and Improvement Officer
Graham Wilks, Head Teacher, Tiree High School
Jennifer McGhee, Head Teacher, Tobermory High School
Peter Bain, Head Teacher, Oban High School
Alex Craik, Assistant head teacher, Oban High School
Michael Casey, Schools Development Project Manager
Alistair MacGregor, ACHA
Iona McPhail, ACHA

1. APOLOGIES

Apologies for absence were intimated by:
Mark Stephens, Police Scotland

2. DECLARATIONS OF INTEREST

Councillor Mary Jean Devon declared a non-financial interest in relation to item 13. Festive Lighting due to her involvement in the Community Group.

Cllr Robertson declared a non-financial interest in relation to item 7. Charity and Trust Funds (Ref: Kilbride and Kilmore) due to her husband's involvement with the Group.

3. MINUTES

(a) Oban, Lorn and the Isles Area Committee - 13th September 2017

The minute of the Oban, Lorn and the Isles Area Committee held on 13th September 2017 was approved as a correct record.

The Chair of the Oban, Lorn and the Isles Area Committee referred to item 4. Public and Councillor Question time, and noted whether items raised had been actioned, were in progress or requiring a further update.

Breege Smyth recorded her thanks to Councillor Mary Jean Devon for her help in progressing the development of the St Conan's Pilgrim Way from Dalmally to Iona.

Mr Leddy received confirmation from the Roads department that the work in question will be undertaken.

Councillor Green gave an update as to position with care in the community in the Oban, Lorn and the Isles area.

(b) **Oban, Lorn and the Isles Community Planning Group - 11th October 2017 (for noting)**

The minute of the Oban, Lorn and the Isles Community Planning Group held on the 11th October 2017 was noted.

(c) **Oban Common Good Fund - 14th November 2017 (for noting)**

The minute of the Oban Common Good Fund held on the 14th November 2017 was noted.

4. PUBLIC QUESTION TIME

Dr Henderson provided the committee with an update on the Sustrans development from Creagan to the Connel bridge. The community are looking to develop a road route at the old railway line. The last communications with Sustrans indicated that they were aiming to discuss the plans submitted by the community but no further update has been provided. Dr Henderson noted he would like to keep it on the agenda as it is important to the area.
Cllr Robertson noted the update and stated she was keen to see it completed.

Neil MacIntyre informed the Committee that a new Premier Inn was being built and he asked how the car parking for this facility would be dealt with and also how this would be tackled along with the current parking reviews.
Cllr Robertson informed Mr MacIntyre that this would be referred to Roads and Amenity Services as it is a traffic management issue.
Charles Reppke will supply Mr MacIntyre with the planning application details.

Mr Martin raised his concerns regarding the parking proposal reports contained in the agenda as he felt the proposals have failed to address problems so far and feels that the situation will worsen as the current proposals feel incomplete. He also requested clarification on what constitutes Oban in terms of geographical boundaries and raised concerns on how the proposals would affect residents who live on Islands such as Iona as they have no choice other than to keep vehicles on the mainland.
Cllr McCuish discussed with Mr Martin that there may be an opportunity to use the Community pontoon at Gallanach and that residents would be able to buy a parking permit.

Cllr Robertson noted the concerns raised regarding parking proposals and offered reassurance that all proposals implemented will be reassessed after a year to see if they are working.

Neil Brown asked if there would be a hearing called by the Area Committee to listen to the objections regarding the parking proposals. He also asked if Members were aware that in his view the objections, including his own, had not been properly represented in the submitted papers. Mr Reppke informed Mr Brown that in this instance the Area Committee are not required to hold a hearing but if they wished to the Committee could decide to hold

a Discretionary Hearing in front of a Reporter and in respect of the other concerns those issues should be taken up separately with relevant department, if so advised.

5. PARTICIPATORY BUDGETING

The Committee gave consideration to a report providing information on Supporting Communities Fund – Participatory Budgeting pilot approach 2018/2019.

Decision:
The Committee noted the role of the Area Committee in the Participatory Budget approach to distributing the Supporting Communities Fund.

(Ref: Report by Community Planning Manager, dated 13th December 2017, submitted)

6. TRAFFIC MANAGEMENT AND PARKING REVIEW UPDATE

(a) Off Street Parking

The Committee considered a report from the Traffic and Development Manager on the off street parking review process.

Motion
Cllr Robertson moved the recommendations contained in the report. Seconded by Cllr McCuish

Amendment
Cllr McKenzie moved for the proposals to go to a public hearing. Seconded by Cllr Lynch

On a show of hands vote the motion was carried 6 votes to 2 and the Committee resolved accordingly.

Decision
The Committee:

1. Noted the contents of the report; and
2. Agreed the recommendations at 4.1 and 4.2 of the submitted report.

(Ref: Report by Traffic and Development Manager dated 13th December 2017, submitted)

(b) On Street Parking

The Committee considered a report from the Traffic and Development Manager on the on street parking review process.

Motion
Cllr Robertson moved the recommendations contained in the report. Seconded by Cllr McCuish

Amendment
Cllr Lynch moved for the proposals to go to a public hearing. Seconded by Cllr McKenzie

On a show of hands vote the motion was carried 6 votes to 2 and the Committee

resolved accordingly.

Decision
The Committee:
1. Noted the contents of the report; and
2. Agreed the recommendations at 4.1 and 4.2 of the submitted report.

(Ref: Report by Traffic and Development Manager dated 13th December 2017, submitted)

(c) **Disabled Street Parking**

The Committee considered a report from the Traffic and Development Manager on the disabled street parking review process.

Motion
Councillor McCuish moved the recommendation 3.1[a] contained in the report. Seconded by Councillor McKenzie.

Amendment
Councillor Robertson moved to agree the recommendation 3.1[a] with an additional condition that the department review the position of the parking bay to see if an adjustment could facilitate off street access for the neighbouring property. Seconded by Councillor Green

On a show of hands vote the motion was carried 5 votes to 3 and the Committee resolved accordingly.

Decision
The Committee:
1. Noted the contents of the report; and
1. Agreed the recommendations at 3.1[a] of the submitted report.

(Ref: Report by Traffic and Development Manager dated 13th December 2017, submitted)

Having declared a non-financial interest in the first item on the schedule (Kilbride and Kilmore Trust) of item 7 Councillor Robertson left the room and took no part in the discussion of this matter. Councillor McGrigor assumed the chair and members agreed to the recommendation in the schedule .Councillor Robertson then returned to the meeting and resumed the chair on completion of the discussion relating to Kilbride and Kilmore Trust.

7. CHARITY AND TRUST FUNDS

A report setting out the proposed method of distribution of the charities and trust funds in the Oban, Lorn and the Isles area and a separate report setting out the proposed method of distribution of the Agnes Angus bequest were considered.

Decision
The Committee:
1. Agreed the distribution of the Charities and Trust funds as outlined in the Charity and Trust funds report.

2. Agreed the recommendations at 3.2 of the Miss Agnes Angus – Distribution proposal report.
3. Agreed the verbal recommendation on the distribution of the Miss MM Cameron bequest to the local Bowman Court care facility on Mull.
4. Agreed to set up a taskforce of members to assist officers to take forward the reorganisation and distribution of the MacDougall Trust. The members to assist to be notified at a later date.
5. Agreed for the Dugald McPhail Memorial Fund to be donated to the existing Crowdfunding page.
6. Agreed for criteria to be drafted by the Head of Strategic Finance after consultation with relevant colleagues to allow people to self-apply for the Archibald Dow bequest ,John of Lorn bequest, Coals for Poor and the MacKinnon Ledingham Bequest; and to report back to the next meeting on the proposed details
7. Agreed to consider the application by Kilbride Church to the Agnes Angus Bequest fund at the next round of applications.

(Ref: Reports by Finance Manager dated 13th December 2017, submitted)

The Chair ruled and the Committee agreed to move consideration of item 10. (a) Oban High School and item 10. (c) Tiree High School to facilitate officer attendance, these items were therefore taken after item 7. Charity and trust funds.

8. SECONDARY SCHOOL REPORTS

(a) **Oban High School**

The Head Teacher and Assistant Head Teacher of Oban High School took the Committee through a progress update report on the school's achievements for the 2017 session.

Decision
The Committee: -
1. Noted the contents of the report; and
2. Congratulated pupil Rowan Watkins who is now on the education Council run by Deputy First Minster John Swinney.
3. Noted if Members have concerns they should speak direct with the School in the first instance.

(Ref: Report by Head Teacher, Oban High School dated 13th December 2017, submitted).

Councillor Julie McKenzie left the meeting at this point.

(b) **Tiree High School**

The Head Teacher of Tiree High School took the Committee through a progress update report on the school's achievements for the 2017 session.

Decision
The Committee: -
1. Noted the contents of the report; and
2. Commended the work being done by the school.

(Ref: Report by Head Teacher, Tiree High School dated 13th December 2017,

submitted).

9. COUNCIL PERFORMANCE REPORTING FQ2 2017/18

The Committee considered the Area Scorecard for financial quarters 1 and 2 of 2017-2018.

Decision
The Committee:-

1. Noted the performance presented on the scorecard.
2. Noted work is ongoing to embed the new reporting process going forward; and
3. Agreed that the format of the report seemed to be what was required, but to keep this under review.
4. Agreed to further discussion at the next Oban, Lorn and the Isles Business Day to inform the further refinement of the scorecard.

(Ref: Report by Performance and Improvement Officer dated 13th December 2017, submitted).

10. POLICE SCOTLAND - AREA UPDATE

A representative from Police Scotland had submitted apologies, therefore no update was provided.

11. SECONDARY SCHOOL REPORTS

(a) **Tobermory High School**

The Head Teacher of Tobermory High School took the Committee through a progress update report on the school's achievements for the 2017 session.

Decision
The Committee: -

1. Noted the contents of the report; and
2. Commended the work being done by the school.

(Ref: Report by Head Teacher, Tobermory High School dated 13th December 2017, submitted)

The Chair ruled and the Committee agreed to taken item 12. ACHA out of sequence to facilitate officer attendance. This item was therefore taken after item 10. (b) Tobermory High School.

12. ACHA ANNUAL REPORT

The Chief Executive of ACHA took the Committee through an annual presentation which provided information on the work they had carried out over the past year.

Decision
The Committee noted the contents of the presentation and the level of local investment generated.

(Presentation by Chief Executive, ACHA dated 13th December 2017, submitted)

13. SCHOOL REDEVELOPMENT PROJECT UPDATE - OBAN HIGH SCHOOL

A report providing the Committee with an update on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Oban was considered.

Decision
The Committee:-
1. Noted the contents of the report; and
2. Thanked Mr Casey and his team for all their hard work with the project.

(Ref: Report by Schools Redevelopment Project Manager dated 13th December 2017, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8&9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

Having declared a non-financial interest Councillor Mary Jean Devon took no part in the discussion of this item.

E1 14. FESTIVE LIGHTING

The Committee gave consideration to a report providing information on the successful delivery of 2017's festive lighting switch on in Oban and a funding request from a local community group for festive lighting.

Decision
The Committee agreed the recommendations at 3.1 and 3.2 of the submitted report.

(Ref: Report by Transformation Project Manager dated 13th December 2017, submitted)

Councillor Devon returned to the meeting.

15. WORKPLAN

The Committee considered the Oban, Lorn and the Isles Workplan for December.

Decision
The Committee:-
1. Noted the Oban, Lorn and the Isles Workplan

(Ref: Oban, Lorn and the Isles Workplan dated 13th December 2017, submitted)

The Chair on behalf of the Oban, Lorn and the Isles Area Committee noted thanks to Graeme Forrester for all the support and help he had provided to the Committee prior to his departure to a new job.

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Agenda Item 3b

MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held in the CORRAN HALLS, OBAN on WEDNESDAY, 14 FEBRUARY 2018

Present: Margaret Adams, Ardchattan Community Council (Chair)

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council
Stuart McLean, Area Committee Manager, Argyll & Bute Council
Samantha Somers, Community Planning Officer, Argyll & Bute Council
Stuart Watson, Traffic & Development Manager, Argyll & Bute Council
Sybil Johnson, Senior Planning & Strategies Officer, Argyll & Bute Council
Phil Cummins, Locality Manager, Health and Social Care Partnership
Councillor Elaine Robertson
Councillor Roddy McCuish
Councillor Jim Lynch
Councillor Andrew Vennard
Councillor Kieron Green
Norman Hutchison, Transport Scotland
Amy Phillips, Transport Scotland
Kevin McKechnie, Transport Scotland
Julian Senior, Coll Development Trust
David Smart, Highlands and Islands Enterprise
Mark Stephen, Police Scotland
Adam McKenzie, Police Scotland
Kevin Devine, Scottish Ambulance Service
Iona MacPhail, Regional Manager, ACHA
Marri Malloy, Oban Community Council
Jessie McFarlane, Oban Community Council
Duncan Martin, Oban Community Council
Jane Darby, Kilmore Community Council
Colin Morrison, Ardchattan Community Council
Ailsa Clark, Inspiralba
Kirsten Johnson, Argyll TSI
Sue Pagan, Dementia Scotland
Caroline Gillanders, North Argyll Voluntary Car Scheme
Penny Cousins, Appin Development Trust
Lynda Mitchell, Ali Energy
Alistair Spouce, Andrew Spence, BID4OBAN
Shona Neil, CalMac

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies were received from:-

Alison Hardman, NHS
Pamela MacLeod, NHS
Eleanor MacKinnon, OLI Health and Wellbeing Network
David Hanlon, Scottish Fire and Rescue

Michelle Rudsen, Police Scotland
Peter Bain, Head Teacher of Oban High School
Campbell Cameron, Community Broadband Scotland

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) **Oban, Lorn and the Isles Community Planning Group - 11th October 2017**

The minute of the Oban, Lorn and the Isles Community Planning Group meeting of 11th October 2017 was approved as a correct record.

Councillor Robertson confirmed that the defibrillator donated by Oban Rotary Club has now been installed at Station Square. She confirmed that is now 2 defibrillators confirmed in the Oban area.

The Chair confirmed that Ardchattan now has two defibrillators installed and thanked ACHA for all their help with the installation. She advised that Ardchattan Community Council are now in the process of getting sponsorship and funding for another.

4. MANAGEMENT COMMITTEE AND FULL PARTNERSHIP UPDATE

The Group gave consideration to a briefing note outlining the highlights from the Argyll and Bute Community Planning Partnership (CPP) meeting held on 5th December 2017.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 14th February 2018, submitted).

5. AREA COMMUNITY PLANNING ACTION PLAN

(a) **Area of Interest: Transport**

The Community Planning Officer gave an update following the last Oban, Lorn and the Isles Community Planning Group where the Action Plan was signed off and the Group agreed to focus on road transport and road safety.

Discussion took place around the A85 between Oban – Connel and the number of fatalities which have happened in the last year. Adam McKenzie confirmed that there has been a downward trend in fatalities in Argyll and Bute as a whole, in particular on the A85 with motorcyclists. He advised they have held Awareness Days in Inveraray for motorcyclists and there has been 6 people less killed than last year with an average of

being down 50%. He confirmed Argyll and Bute are doing very well due to the joined up multi-agency thinking and media support.

Discussion took place around the response time for all agencies to get to an accident, how long it takes for accident investigation and how things could be improved.

The Group then heard from Sybil Johnson, Senior Planning and Strategies Officer who provided information on the actions contained within the development plan. It was noted that the key issues raised in the OLI area related to traffic management and parking.

Discussion took place on the road safety plans in place by Transport Scotland and the investigations that are currently ongoing. The Group also noted that there needed to be further work in terms of alternative road access when the roads were closed because of road traffic accidents and the importance of communication from Traffic Scotland and other partners.

6. COMMUNITY FOCUS

(a) Community Transport initiatives in Oban, Lorn and the Isles

The Group considered a briefing from Martin Arnold, Community Transport Officer on the community transport schemes in the OLI area.

Decision

The Group noted the briefing report.

(Ref: Briefing report by Martin Arnold, Community Transport Officer dated 14th February 2018, submitted).

(b) Community Transport Model for Oban

Unfortunately there was no one present to speak to this item, but it was noted that a group lead by the TSI has been formed and an initial meeting has taken place.

(c) North Argyll Voluntary Cars and Appin Community Transport

The Group heard a presentation from Appin Community Development Trust on the Appin Community Transport Scheme and from Caroline Gillanders on the transport model operating across North Argyll.

Discussion took place on the rationale, business plan and fundraising issues which these groups are dealing with.

Decision

The Group noted the information provided and agreed that they provided good background information for the model to be developed for Oban.

(Ref: Presentation by Appin Community Development Trust dated 14th February 2018, submitted).

7. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 1 (THE ECONOMY IS DIVERSE AND THRIVING)

(a) Argyll and the Isles Tourism Cooperative Ltd (AITC)

It was noted that information on this item would be circulated to the Group in due course.

(b) Social Enterprise in Argyll Update

Given that Ailsa Clark had been unable to remain at the meeting for discussion of this item the Group noted a briefing provided by her and was agreed that Ailsa would attend a future meeting of the CPG to provide verbal update on this matter.

(c) Tourism

The Group gave consideration to an information strategy update report from the Regional Director of Visit Scotland. The report detailed the background to the closures of the Tourist Information Centres across Argyll and Bute and provided figures in relation to those offices earmarked for closure. It also noted that there would be regional hubs created in Islay, Mull, Oban and Rothesay.

Decision

The Group noted the information provided.

(Ref: Report by Regional Director, Visit Scotland dated 14th February 2018, submitted).

(d) Highlands and Islands Enterprise

The Group gave consideration to a progress report and verbal input from the Head of Special Projects at Highland and Islands Enterprise.

Decision

The Group noted the contents of the progress report.

(Ref: Report by Head of Special Projects, HIE, dated 14th February 2018, submitted).

(e) Argyll and the Isles Coast and Countryside Trust

The Group gave consideration to a report on the Argyll and the Isles Coast and Countryside Trust (ACT) Hubs Project. ACT was established in April 2014 with a main vision to maintain, enhance and promote the coast and countryside of Argyll so that residents and visitors can enjoy it forever.

Decision

The Group noted the information provided.

(Ref: Report by ACT Hubs Project Officer dated 14th February 2018, submitted).

8. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 2 (WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH)

(a) **Digital Update**

The Group gave consideration to a report providing an update on various digital infrastructure projects which are ongoing in the area including Superfast Broadband, other Broadband issues and mobile communications.

Decision

The Group noted the report.

(Ref: Report by Digital Liaison Officer dated 14th February 2018, submitted).

(b) **ACHA Annual Update**

The Group gave consideration to a presentation from the Regional Manager of ACHA.

Ms MacPhail discussed the key issues which are stock rationalisation, investment and regeneration, ACHA's Estate Management Action Plan, Community Action Fund; and Argyll Homes for All (AHFA).

Decision

The Group noted the presentation.

(Ref: Presentation by Regional Manager, ACHA, dated 14th February 2018, submitted).

(c) **Scottish Water**

The Group considered a briefing from the Corporate Affairs Manager, Scottish Water which included information on local projects.

Decision

The Group noted the update.

(Ref: Briefing report by Corporate Affairs Manager, Scottish Water dated 14th February 2018, submitted).

9. PARTNERS UPDATE

Police Scotland

Mark Stephen advised on the local Transport Group which provides an early intervention drivers scheme for young people aged between 17-25 years old. The scheme encourages young people to be more aware of their driving styles and teaches them to improve their driving experience.

It was noted that the Police Scotland Youth Volunteers are due to have their passing out ceremony in March. It was also noted that one person has been charged in relation to the theft at the BP Petrol Station in Oban.

Locality Manager

Phil Cummins introduced himself as the new Locality Manager for OLI, having taken up post in November. He advised on the Lynn of Lorn Care Home Inspection and the national new GP contract.

10. DATE OF NEXT MEETING - WEDNESDAY 9TH MAY AT 18.30PM IN THE CORRAN HALLS, OBAN

The Group noted that the next meeting of the Oban, Lorn and the Isles Area Community Planning Group would take place at 6:30pm on Wednesday 9th May 2018 in the Corran Halls, Oban.

11. DATE FOR FUTURE MEETINGS 2018/19

The Group gave consideration to a report on the dates of future meetings of the Oban, Lorn and the Isles Community Planning Group.

Decision

The Group agreed the dates as follows:-

- Wednesday 15th August 2018 at 6:30pm in the Corran Halls, Oban
- Wednesday 14th November 2018 at 2pm in the Corran Halls, Oban
- Wednesday 13th February 2019 at 6:30pm in the Corran Halls, Oban
- Wednesday 8th May 2019 at 2pm in the Corran Halls, Oban

The Group agreed to hold one of the above meetings in Oban High School once the new school is available.

MINUTES of MEETING of OBAN COMMON GOOD FUND held in the MUNICIPAL BUILDINGS, OBAN on FRIDAY, 2 MARCH 2018

Present: Councillor Elaine Robertson (Chair)
Councillor Kieron Green Councillor Jim Lynch

Attending: Iain Jackson, Governance and Risk Manager
David McGregor, Simmers & Co
Marri Malloy, Chair of Oban Community Council
Dugald Cameron, Church of Scotland
Councillor Roddy McCuish (observer)

1. APOLOGIES

Apologies were received from Councillor Jamie McGrigor, no other attendees were expected.

2. DECLARATIONS OF INTEREST

Councillor Robertson declared a non-financial interest at item 8. (d) Port of Oban Cruise Ship due to her involvement with the group.

Mairi Malloy declared a non-financial interest at items 8. (d) Port of Oban Cruise Ship and 8. (e) Soroba Community Enterprise Ltd, due to her involvement with both groups.

3. MINUTES

The minutes of the Oban Common Good Fund held on 14th November 2017 were approved as a correct record.

4. OBAN COMMON GOOD BANKING ARRANGEMENTS

Trustees considered a report that seeks to amend the signatories to reflect the new Governance working arrangements.
It was noted that the application form would also need to be amended to reflect any changes.

Decision
Trustees agreed the recommendations at 3.1 and 3.2 of the submitted report.

(Ref: Report by Area Governance Officer dated 2nd March 2018, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

5. END OF PROJECT MONITORING

(a) **An Comunn Gaidhealach an Obain**

The Trustees considered an end of project monitoring form from the An Comunn Gaidhealach an Obain which was noted.

(b) **Highlands and Islands Music and Dance Festival**

The Trustees considered an end of project monitoring form from the Highlands and Island Music and Dance Festival which was noted.

E1 **6. ACTUAL INCOME EXPENDITURE REPORT**

A financial statement detailing the current position of investment transaction for the period 1st April 2017 – 31st January 2018 was considered.

Decision

The Trustees noted the information provided.

(Ref: Financial Statement by David McGregor, Simmers & Co dated 2nd March 2018, submitted).

7. APPLICATION SUMMARY

The Trustees noted the application summary for the continued and new applications.

The Chair ruled and the Trustees agreed to take an application submitted by Police Scotland Youth Volunteers as an urgent item due to time constraints on the application.
This item was therefore taken as item 8. (g) of the agenda.

8. NEW APPLICATIONS

(a) **Camanachd Association**

The Trustees considered the application from the Camanachd Association.

Decision
The Trustees agreed to award £6000 to the Camanachd Association for their shinty event, but noted that this award could not be used for staffing costs and due to the sum awarded being over £5000 the Group could now not apply to the Oban Common Good Fund for another two years.
The Trustees also noted that they would like the Oban Common Good Fund recognised for their contribution, in any promotions/advertising of the event.

(b) **Oban Live**

The Trustees considered the application from Oban Live.

Decision
The Trustees agreed to award £4025 to Oban Live towards their event and they noted their hope that local people and businesses were used for the event where possible, and that the Oban Common Good Fund would be recognised for their contribution, in any promotions/advertising of the event.

(c) **Oban Otters**

The Trustees considered the application from Oban Otters.

Decision
The Trustees agreed to award £2814 to Oban Otters to provide Replacement equipment.

Councillor Robertson, having declared a non-financial interest in the application from Port of Oban Cruise Ship left the room and took no part in the discussion of this item. Councillor Green took the Chair.

Mairi Malloy having declared a non-financial interest in the applications from Port of Oban Cruise Ship and Soroba Community Enterprise Ltd left the room and took no part in either discussion.

(d) **Port Of Oban Cruise Ship**

The Trustees considered the application from Port of Oban Cruise Ship.

Decision
The Trustees agreed to award £2500 to Port of Oban Cruise Ship to train walking tour guides.

Councillor Robertson returned to the meeting and took the Chair.

(e) **Soroba Community Enterprise Ltd**

The Trustees considered the application from Soroba Community Enterprise Ltd.

Decision
The Trustees agreed to award £2308 to Soroba Community Enterprise towards the cost of a new community centre.

Mairi Malloy returned to the meeting.

(f) **Highlands and Islands Music and Dance Festival**

The Trustees considered the application from Highlands and Islands Music and Dance Festival.

Decision
The Trustees agreed to award £1500 to Highlands and Islands Music and Dance Festival to reinstate the pipe band parade.

The Trustees also noted that they would like the Oban Common Good Fund recognised for their contribution, in any promotions/advertising of the event.

(g) **Police Scotland Youth Volunteers**

The Trustees considered the application from Police Scotland Youth Volunteers.

Decision
The Trustees agreed to award £540 to Police Scotland Youth Volunteers towards footwear and the overall costs of uniforms.

9. DATE OF NEXT MEETING

The next ordinary meeting of the Oban Common Good Fund is scheduled for Wednesday 9th May, 14.30pm, Corran Halls, Oban.

The Trustees also noted there is a provisional date of the 28th March 2018 for an additional meeting if required.

Agenda Item 6

ARGYLL AND BUTE COUNCIL | **OBAN, LORN AND THE ISLES AREA COMMITTEE**

DEVELOPMENT AND INFRASTRUCTURE SERVICES | **14 MARCH 2018**

REFUSE AND RECYCLING, SOROBA

1.0 EXECUTIVE SUMMARY

1.1 As part of Service Choices the Council made a policy decision to collect general waste on a 3 weekly cycle and co-mingled recyclable material on a 2 weekly cycle for domestic households. This policy decision supports increasing the volume of material going to recycling and reducing material going to landfill. Three weekly collections were introduced in the latter part of 2016 with the 4 administration areas being phased-in one at a time over a short period of time rather than rolling out all 4 areas at once.

1.2 The new policy for 3 weekly collections has been rolled out to approximately 48,000 households. By and large the roll out has been smooth with only a small number of operational issues arising. These operational issues have been speedily dealt with when they occurred. The one exception being in the Soroba area of Oban. Soroba consists of a number houses and a number of high rise tenement blocks. In general the collections from the houses works well but the tenement blocks have insufficient space around the blocks to accommodate both general waste and recycle bins. The majority of the houses are privately owned whilst the majority of the units within the tenement blocks are owned and managed by ACHA.

1.3 The houses have garden ground which allows most households to store their general waste (green) and co-mingled recycle (blue) bin within the grounds of the property. In the tenement area there are no individual garden areas to store bins and this is compounded by limited car parking which results in numerous cars parking on the carriageway in addition to the designated car parks, which are generally full outside the working day. This limits where recycle and general waste bins can be stored and larger 1100L (standard household bins are 240L) domestic bins have been provided as communal bins.

1.4 There is an over provision of general waste capacity in terms of the volume of bin capacity. However, given the limited storage opportunity around the tenement blocks there is no additional space to accommodate the required volume of recycle bins. There has been an issue with fly tipping waste material at or near to the communal recycle bins. Often fly tipping has been carried out adjacent to full bins when there has been capacity in other communal bins nearby.

1.5 Elected Members, residents, ACHA and Council officers met on 20th January 2017, and a further meeting took place on 9th February 2017 which also included residents. It was proposed that ACHA would explore the possibility of utilising the former bin storage areas within the closes of the tenement blocks for individual recycle bins which the residents would be responsible for presenting on the street on collection days. This was agreed on the basis that the council would provide individual recycle bins for each household, as it has done across the council area.

1.6 Unfortunately, when this option has been worked up it was found not to be deliverable. ACHA and Council officers have subsequently met and have agreed that new locations can be established on land that ACHA have control over. These locations to be used for positioning recycle bins which will be used as a community resource.

1.7 It is understood that ACHA have funding available which was secured for managing waste disposal on the Soroba development. ACHA have offered to make this funding available to enable areas of land that ACHA have control of to be converted to storage locations for recycle bins. The council would provide additional 1100L recycle bins to be used on a communal basis for residents of the tenement blocks.

1.8 Once the additional storage areas are in place, ACHA officers would lead on work, with support from the council's team, to ensure that the general waste and recycling is being correctly disposed of. ACHA tenancy agreements make provision to ensure that residents correctly dispose of refuse and the council have powers available to issue fixed penalty fines and make referrals to the Procurator Fiscal for fly tipping contraventions.

1.9 It is recommended that members note this report.

ARGYLL AND BUTE COUNCIL | **ENVIRONMENT, DEVELOPMENT AND INFRASTRUCTURE COMMITTEE**

DEVELOPMENT AND INFRASTRUCTURE SERVICES | **8 MARCH 2018**

REFUSE AND RECYCLING, SOROBA

2.0 INTRODUCTION

2.1 Since the introduction of three weekly refuse collections, there have been issues adjusting to the less frequent collections in the Soroba area of Oban. The Council agreed to provide a temporary additional uplifts until the issues around bin storage and space were resolved.

2.2 Land has now been proposed for use as a bin storage area to enable larger capacity bins to be located at Soroba which will enable three weekly collections to resume.

3.0 RECOMMENDATIONS

3.1 It is recommended that Members note the content of this report.

4.0 DETAILS

4.1 Three weekly refuse collections were introduced across Argyll and Bute on a phased basis, with Oban, Lorn and the Isles rolled out in November 2016.

4.2 The area of Soroba in Oban is densely populated with tenement buildings utilising communal bins. The majority of residents are tenants of Argyll Community Housing Association (ACHA). The communal bins were regularly overflowing which led to increased fly tipping and dumping in the area.

4.3 Elected Members, residents, ACHA and Council officers met on 20th January 2017, and a further meeting took place on 9th February 2017 which also included residents. At the meetings it was established that the properties to the front of the development are largely fine in that they have sufficient garden ground to accommodate both green general waste and blue recycling bins. Each property having individual bins for recycling and general waste.

4.4 The properties to the rear of the development are multi-storey tenement buildings with the density of development being very high. There is limited space outside these properties to allow individual bins. Large 1100L bins have been provided a

number of years ago, the actual capacity for general waste exceeds the Council's normal allocation (the total volume of the large general waste bin capacity per household exceeds the volume of storage provided to households who use a standard green bin). These bins are generally stored either on the street or just off the street and can be difficult to load onto bin vehicles due to the number of park cars preventing access from those areas.

4.5 Whilst there is over capacity for the general waste bins there is under capacity in the provision of recycling bins. There is physically no space to put additional bins on the street without compromising safety from blocking footways etc. When the tenements were built they included internal bin storage within the close areas. These spaces have not been utilised for bins for several years. ACHA had suggested that the close storage areas could be reintroduced. However, ACHA have now confirmed that this option is not viable. ACHA have now identified land within the Soroba area to provide additional space for bin storage. ACHA have confirmed funding to implement this initiative and develop the ground to a usable condition. This proposal will also improve access for the refuse collection vehicles. Discussions are ongoing between ACHA and Council officers with a view to progressing works on the ground and also developing a joint communication strategy for residents which will explain the changes proposed. It is anticipated that these changes will be in place by early summer. Ad hoc additional general waste collections will continue until the additional facilities are in place.

4.6 Currently additional collections have been taking place over and above the agreed policy position of three weekly collections for general waste. This position is not sustainable as there is no budget provision to manage this on a long term basis. Introducing additional capacity for recycle bins and also providing support, through ACHA and Council staff, it is anticipated that the Soroba area will be able to align with the rest of Argyll and Bute in terms of collection frequencies and the amount of material recycled.

4.7 There is also an issue with how the large communal bins are currently used with an element of fly tipping taking place. It is not clear if individuals from outside the area are fly tipping of if this is taking place directly by residents. Responsible disposal of waste is the responsibility of tenants and residents. ACHA tenancy agreements make provision to ensure that residents correctly dispose of refuse and the council have powers available to issue fixed penalty fines and make referrals to the Procurator Fiscal for fly tipping contraventions.

4.8 Once the additional storage areas are in place, ACHA officers would lead on work, with support from the council's team, to ensure that the general waste and recycling is being correctly disposed of. ACHA tenancy agreements make provision to ensure that residents correctly dispose of refuse and the council have powers available to issue fixed penalty fines and make referrals to the Procurator Fiscal for fly tipping contraventions.

5.0 CONCLUSION

5.1 This report provides an update on the issues around refuse and recycling collections in the Soroba area of Oban.

6.0 IMPLICATIONS

6.1	Policy	Argyll and Bute's policy on refuse collection in Oban is for 3 weekly collections for general waste and 2 weekly collections for co-mingled recycled materials. Safe and appropriate disposal of waste is the responsibility of residents. The Council's responsibility is to collect waste that has been presented in receptacles provided to the residents.
6.2	Financial	From existing budgets
6.3	Legal	None Known
6.4	HR	None Known
6.5	Equalities	None Known
6.6	Risk	None Known
6.7	Customer Services	None Known

Executive Director of Development and Infrastructure Pippa Milne
Head of Roads and Amenity Services Jim Smith
Policy Lead Councillor Roddy McCuish
February 2018

For further information contact: Jim Smith, Head of Roads and Amenity Services
Tel: 01546 604324

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ARGYLL AND BUTE COUNCIL **OBAN, LORN & THE ISLES AREA COMMITTEE**

CHIEF EXECUTIVES **14 March 2018**

SUPPORTING COMMUNITIES FUND 2018/19

1.0 SUMMARY

1.1 This report recommends projects to be put forward to a public vote for the award of the Supporting Communities Fund in Oban, Lorn and the Isles.

1.2 This process is part of the Councils decision to undertake a pilot project with the Supporting Communities Fund and trial a Participatory Budgeting (PB) approach to distributing the funds.

1.3 Voting is expected to take place from 3rd to 30th April and a plan to engage and promote this to all citizens in the administrative area is attached for consideration.

2.0 RECOMMENDATIONS

2.1 Area Committee agrees the 23 projects, listed in table 1, progress to the public vote.

2.2 Area Committee considers and provides any further suggestions to the proposed plan for engagement and promotion of voting.

2.3 Area Committee agrees that projects taking place between 31 March and the vote count cannot be funded retrospectively but that funding can be awarded to be spent within a calendar year of the vote count.

2.4 Area Committee agrees carry forward of £1,082.30 with respect to the Dunollie Projects Ltd “New Routes” project into the year 2018/19, which would allow an extended funding programme into June 2018. These monies are discrete from the monies (detailed below at 3.6) going to public vote.

3.0 DETAILS

3.1 It was agreed by Council on 27 September 2017 that the Supporting Communities Fund be distributed via a PB approach for 2018/19 as a pilot. Recommendations from the pilot will support the Council’s considerations of how it could best implement the Scottish Government target of 1% of budget distributed through PB methods by 2020.

3.2 Area Committee considered the outline approach to the pilot project at their meeting in December.

3.3 A website for project ideas was open from 13 November to 22 December 2017. 33 ideas were shared on this for Oban, Lorn and the Isles. Some of these ideas developed to applications to the fund. An evaluation of the ideas site will form part of the overall evaluation of the pilot.

3.4 27 eligible applications were received in Oban, Lorn and the Isle with one subsequently withdrawn by the applicant. The process of scoring of applications against criteria remains the same as in previous years of the fund. 23 projects are recommended to go forward to public vote, see Table 1.

3.5 It was agreed at Council on 27 September that in 2018/19 successful applicants, via public vote, can receive full funding of project up to maximum of £2,500.

3.6 The Supporting Communities Fund (SCF) budget made available by the Council for allocation in Oban, Lorn and the Isles for 2018/19 is £24,500. In addition, there is a carry forward of £4,393 from a return of funds from previous projects unable to spend their funding, giving a total available for allocation at public vote of £28,893.

3.7 Projects that are not recommended to go forward this year either did not meet the criteria or meet a threshold in the scoring to be taken forward. Support to strengthen future funding applications is offered to those projects. Details in Table 2.

3.8 For projects going forward to the public vote support is provided to best describe the project and illustrate it with an image for the online dedicated voting website. A plan to promote voting to citizens in the area is attached for consideration.

3.9 A focus group of representatives from groups identified as potentially having a lower equality of access to online voting sites is informing the approach and the attached plan may develop subject to their input.

3.10 One application has been received for a project which will take place during the voting period. Current grant conditions state that the Supporting Communities Fund cannot support retrospective projects. Unless otherwise agreed by Area Committee, all funding has to be spent by 31st March 2019.

4.0 CONCLUSION

4.1 The trial of a PB approach to distributing the Supporting Community Fund will culminate in a digital online public vote that will take place from 3rd to 30th April. The engagement plan attached will provide a wide and varied approach to engaging with the public and, informed by the Focus Group, provide assistance for those that need it.

4.2 On completion of the grant pilot process, a full evaluation will take place to review and make recommendations for future Supporting Communities Fund distribution.

5.0 IMPLICATIONS

5.1	Policy:	Pilot project in response to legislation within the Community Empowerment Act requiring Councils to consider Participatory Budgeting in financial decision making
5.2	Financial:	As per area budget allocation.
5.3	Legal:	None
5.4	HR:	None
5.5	Equalities	Potential inequality in accessing a digital voting site is recognised, a focus group has been put together to address this
5.6	Risk:	Monitoring of the process will minimise any risk to the Council
5.7	Customer Service:	None

6.0 APPENDICES

6.1 Table 1 – Recommendations to go forward to Public Vote
6.2 Table 2 – Not going forward to Public Vote
6.3 Engagement Plan – Public Vote

Rona Gold
Community Planning Manager
Community Planning and Community Development

26 February 2018

For further information contact: communitydevelopment@argyll-bute.gov.uk

Table 1 – Recommendations to go forward to Public Vote

Ref No	Organisation	Project Title	Description	Amount Requested
1.	Air Ghleus	Air Ghleus	Air Ghleus provides tuition for children from Mull and Iona to learn Gaelic and evoke interest in the language. It promotes Gaelic culture, encourages its development and assists in sustaining local and national mòds.	£2,500
2.	Appin Community Development Trust	Appin Goes Digital	This project will create a web portal for Appin to provide easy and integrated access to information on organisations, groups, activities and events across the whole of the Appin area. This will benefit both residents and visitors, connect them to activities, and encourage volunteering.	£2,500
3.	Ardchattan Community Council	10 Year Plan for Benderloch, Bonawe, Barcaldine, North Connel	This project will host events to engage the community and encourage them to contribute to a 10 year Community-led Action Plan for Ardchattan area. Facilitators will encourage participation and creative activities will inspire people to look at where they live imaginatively.	£2,170
4.	Bookends	Bookends Pop-ups - Bridging the Gap	Following the success of Bookends Festival in Benderloch this project will extend the chance for all members of the community to share this space on a regular basis, bringing young and old the chance to gather communally. The monthly events are in response to community feedback.	£495

Ref No	Organisation	Project Title	Description	Amount Requested
5.	Comar	Show on the Road	Comar will provide community based one-off performing arts workshops for primary aged children in five locations. The sessions will be followed up with teacher training packs for local schools to enable activities to be continued through the schools.	£1,630
6.	Co-Roinn Ghàidhlig Mhuile agus Idhe	Co-Roinn Ghàidhlig Mhuile agus Idhe	As well as regular Gaelic classes, this project plans to offer both step dancing and Gaelic drama workshops for both adults and children on Mull.	£2,500
7.	Crossroads North Argyll	Crossroads North Argyll Reminiscence Project	This project aims to develop a reminiscence project for elderly people with care needs living at home with a carer. This will enable the cared for person to get out of the house and take part in an activity that keeps the brain stimulated and active.	£2,480
8.	Fèis Latharna	Fèis Bheag	Fèis Bheag will offer 5 ½ day artsplay sessions for 5-7yr olds as part of their Easter event, giving them a fun and engaging taste of traditional music, song and dance.	£713
9.	Highlands and Islands Music and Dance Festival*	Highlands and Islands Music and Dance Festival	This project is seeking a contribution towards a volunteer run 3 day traditional music and dance competition event that attracts 3,000+ visitors to the area. It includes community activities such as an outdoor event with young musicians, music workshops, pipe band event etc.	£2,000
10.	Lorn & Oban Healthy Options Ltd	Dalmally: developing healthy communities.	The project will deliver a 42-week programme of Strength and Balance exercise classes in Dalmally. Classes cater for a range of fitness levels and can lead to 1:1 support if required.	£2,225

11.	Mull Museum	Lephin Chapel Community Archaeological Excavation	Mull Museum plans a programme of archaeological works at the burial ground site known as Lephin Chapel or Port Bhraonian, on the Isle of Mull. The project will build upon the exciting results from Baliscate project in 2012.	£1,500
12.	North Argyll Eventide Home Association	Music and Movement at North Argyll House	The project will provide weekly fun, interactive Music, Dance and Movement sessions. All residents will be encouraged to join at their own pace and ability.	£2,100
13.	Oban and Mull Army Cadets	Oban & Mull Army Cadets WW1 Battlefield Tour 2018	This request is a contribution to enable young people from Oban and Mull to participate in a Battlefields tour to increase cadets' awareness and understanding of the sacrifices and events of WW1	£2,500
14.	Oban Communities Trust	Master Builders: Creative Construction and Lego Club	Oban Communities Trust is working with a group of parents to establish a weekly family Lego Club in Oban town centre and the application is for start-up costs. Oban Communities Trust will provide on-going support, with the aim that the club will become independently constituted and self-running.	£2,500
15.	Oban Community Sensory Garden	Oban Community Sensory Garden Art Project	This project will run an art project for adults with learning disabilities to create mosaic panels, shell sculptures and plant identification labels, to provide creative development opportunities for members and enhance the Oban Community Sensory Garden.	£900

Ref No	Organisation	Project Title	Description	Amount Requested
16.	Oban Mòd Academy	Oban Mòd Academy	Oban Mòd Academy provides tuition and Gaelic speaking and non-Gaelic speaking children to prepare them for local and national Mòds and increase participation from Oban and Lorn. The grant would contribute to tutor fees.	£2,000
17.	Oban Riding for the Disabled Driving Group (SCIO)	Driving for Success	This group have applied for running costs for their horse and carriage driving project for people with disabilities. Costs include hay, shoes, feed and vet fees for two horses.	£2,052
18.	Oban Youth Cafe	Oban Youth Café Monday Club	This project requests start-up costs for a weekly after school youth club for young people with additional support needs to be held in Oban Youth Café.	£2,000
19.	Rockfield PTA	Kilts and Tartan Ties for Rockfield Primary School Choir	Rockfield School Choir is an after school club open to all P4-7 pupils. This project would provide kilts and ties for choir members to borrow to improve presentation and confidence at performance.	£858
20.	Sound Waves SCIO	Mull Music Makers	This project will help to fund a programme of free music workshops to youngsters on the Isle of Mull and will help to pay for regular violin/fiddle tutors.	£2,500
21.	Tiree Music Festival*	Tiree Music Festival: The Elements Programme	Creative and active workshops around the themes of Wind, Sea, Sand and Sun to be delivered to local children in the run up to the Festival and will be open to all over the course of the Festival itself.	£2,500

Ref No	Organisation	Project Title	Description	Amount Requested
22.	Tobermory Harbour Association	Making waves in marine science at Mull Aquarium	Mull Aquarium will engage children in science by fostering curiosity in marine life. This will be achieved through participation in CREST awards, a nationally accredited scheme, to be completed through fun sessions.	£1,800
23.	UHI Wind and Wave Club	Progress Through Training	This project aims to train members in refitting and maintaining their fleet of Fireflys providing sailors with skills in basic boat repairs and increasing employability for all attendees.	£2,320

**Events and Festivals*

Table 2 – Not Going Forward to Public Vote

Ref No	Organisation	Project Description
1	Arinagour Primary School Parent Council	An annual residential excursion to Mull for the pupils of Coll to meet with and learn alongside Mull pupils who will also, at secondary school level, be attending Oban High School. The grant would cover costs for travel, food and accommodation.
2	Fèis na h-Apainne	Monthly traditional music and dance tuition for children of all ages and adults including clarsach, chanter and pipes, guitar, dance, Gaelic singing, music technology, fiddle, accordion, whistle and group work.
3	New Start Oban	To provide starter packs for homeless people moving into tenancies.
4	Roses Charitable Trust	To provide a regular programme of outdoor activities for a group of vulnerable young people from Oban High School.

Engagement Plan: Public Vote (3rd April – 30th April 2018)

1.0 Pre-Voting Stage

1.1 In accordance with the National Standards of Community Engagement, efforts have been made to maximise inclusion in promoting the public vote. Obstacles to participation were identified by the participants of a focus group. Digital exclusion has been identified as a barrier. The outcome of the focus group will inform the approach taken to reduce perceived barriers.

1.2 The Community Development team worked together with the community to identify the methods of engagement that were fit for purpose to expand the voting base.

2.0 Public Engagement

2.1 The Outreach strategy has several strands. To advertise the SCF PB website to the widest possible range of communities; to target specific communities with identified participation barriers, and to target 'advocate' groups, who would be enthusiastic participants.

2.2 The strategy builds on the groundwork by the team during the Ideas stage of the SCF PB pilot and follows a similar trajectory.

2.3 The Community Development team works with community partners such as Adult Learning and Argyll & Bute TSI to deliver the Outreach strategy.

2.4 In particular, the strategy targets locations and communities with identified inequalities issues and takes a variety of formats. (see table, below)

Format	Method	Purpose
Advertising	Posters, fliers and Postcards displayed in public places – Leisure Centres, Libraries, Community Halls, Public Notice Boards, Local Pubs, Cafes and Shops.	To widen public knowledge about SCF PB and to generate interest in voting.
Digital /Social Media	Information on A&B Council Website, Facebook Page & Twitter. Community Groups are encouraged to advertise and redirect to SCF PB from their Website, Facebook page & Twitter.	To multiply SCF PB coverage.
Face to Face Events	Publicised events with Community Development staff	To explain SCF PB and to present the voting site and to get face to face feedback with a broad section of the community.
Targeted Events	Specific Groups Either: Identified as having barriers to participation, eg. Seniors, the Digitally Excluded and Groups of Multiple Deprivation. Or: 'Advocate' groups – enthusiastic participants, who would encourage others to the site to vote, eg. S5 & S6 students.	To demonstrate the SCF PB website and to guide hesitant members of the public whilst voting.

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Agenda Item 8

ARGYLL AND BUTE COUNCIL **OLI AREA COMMITTEE**

COMMUNITY SERVICES **14 MARCH 2018**
CUSTOMER SERVICES

NEW SCHOOLS REDEVELOPMENT PROJECT
OBAN HIGH SCHOOL UPDATE

1.0 EXECUTIVE SUMMARY

1.1 This report provides Members with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Oban. The new Oban High School Project is a Design Build Finance and Maintain (DBFM) Project being delivered as part of the Scottish Government's Schools for the Future Programme.

1.2 The Project is nearing Practical Completion. The Independent Tester (IT) will be assessing that the building satisfies the Completion Criteria as set out in the DBFM contract to enable handover to take place.

1.3 Planning for the decant of pupils, staff and resources has continued throughout the past months. Exceptional closure days for pupils have been granted by the Scottish Government to assist the decant process that will take place in April 2018.

1.4 The FM company, FES FM Ltd, has held meetings with school staff. The latest meeting took place on 15 February 2018 and was held to assist school staff in their understanding of the roles and responsibilities of the FM company over the contract period of 25 years.

RECOMMENDATIONS

It is recommended that Members consider the content of this report.

ARGYLL AND BUTE COUNCIL **OLI AREA COMMITTEE**

COMMUNITY SERVICES **14 MARCH 2018**
CUSTOMER SERVICES

NEW SCHOOLS REDEVELOPMENT PROJECT
OBAN HIGH SCHOOL UPDATE

2.0 INTRODUCTION

2.1 This report provides Members with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Oban.

3.0 RECOMMENDATIONS

It is recommended that Members consider the content of this report.

4.0 DETAIL

4.1 The new Oban High School Redevelopment Project is a Design Build Finance and Maintain (DBFM) Project being delivered as a part of the Scottish Government's Schools for the future Programme pipeline with hubNorth Scotland Ltd, the Council's project partner.

4.2 Key Programme Dates

The key contract programme dates for Oban High School are:

Date	Description	Comment
May 2016 – March 2018	Phase 1 – Construction of new school building	
23 March	Oban High School Practical Completion of Phase 1	
March/April 2018	Oban High School Decant	Pupils/staff move into new school building
April 2018 – February 2019	Phase 2 External Works	Demolition of existing school buildings, construction of car park, bus drop-off and landscaping
February 2019	Phase 2 Completion	All works completed and whole school availability

At this stage in the Phase 1 construction period, there is no change to the intended programme.

4.3 Construction Update

The construction of the new building is nearing completion. Each of the floors, starting with the Third Floor, has been offered up for inspection to the Independent Tester (IT) on a weekly basis as from Thursday 22 February 2018. It will be the Independent Tester's report that will set out if the Completion Criteria within the DBFM contract have been satisfied. The issue of the Completion Certificate by the IT is required before the building can be handed over to the Council.

The building has, and will continue to be, inspected separately by Morrison Construction, hubNorth Scotland, and members of the Council's Schools Redevelopment Project team supported by Clerk of Works.

The Commissioning Programme for the Mechanical and Electrical (M&E) installations is nearing completion and a separate inspection report on these elements of the building will form part of the IT's report.

A selection of photographs illustrating the completed facilities to date will be provided to Members at the Area Committee.

4.4 Health, Safety and Environmental Matters

Since the previous project update report provided to Members in December 2017, the inspection of the site regarding performance on Environmental matters found the works to be compliant. There have been no issues raised and with no RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) accidents or injuries.

4.5 Decant

In early November, prospective decant companies were shown around the existing building to assist them in their preparation of a tender for the decant. The tender process was carried out through hubNorth's procurement route.

Packing boxes for the decant have been delivered to the school and have started to be filled. Regular meetings will continue to take place and information will be issued at appropriate times from now through to the decant itself which is due to take place in April 2018. An information meeting for all staff took place on the In-Service Day in February.

The Scottish Government has granted additional time (exceptional pupil closure days) to enable staff to pack all resources for the move and then ensure that classrooms are prepared and ready for pupils. In order to make this move, there will be four additional days when staff will be present, with pupils on authorised leave.

Oban High School will be completely closed to all pupils on the

following four additional days:

Wednesday 28 March, Thursday 29 March, Monday 16 April and Tuesday 17 April 2018.

The pattern of days around the Easter school holiday period will be:

27/03/18 – School closes to pupils at normal time.
28/03/18 – Exceptional Closure
29/03/18 – Exceptional Closure
30/03/18 – 15/04/18 inclusive (Easter Holiday)
16/04/18 – Exceptional Closure
17/04/18 – Exceptional Closure
18/04/18 – New OHS school building opens to pupils at 9.00am

Pupils will finish school in the present building on Tuesday 27 March and will return to the new school building on Wednesday 18 April 2018.

With these closure days being so close to the National Qualification examinations, the school has emphasised to pupils and their parents that senior pupils should be mature enough to ensure that they use this time productively and study at home. To ensure the pupils are focused on their studies during these four days, teachers will issue specific work.

Additionally, the school will be providing an additional ten days of Easter revision during the holidays. Around 250 pupils took up this opportunity to benefit from extra support from their teachers last year and the school hopes for many more to attend this year.

4.6 Facilities Management

The contract for facilities management for the new Oban High School will be undertaken by FES FM Ltd. Infrastructure Managers from FES met with the school's Senior Management in November 2017 and with all staff on 16 February 2018 to outline the roles and responsibilities of the FM company for the 25 year contract period. This meeting provided information on the proactive and reactive maintenance that will be delivered through the contract as well as the reporting of matters through the FM helpdesk.

4.7 Considerate Contractor Scheme

No further inspection has taken place since the last inspection report issued to Members in December 2017.

5.0 CONCLUSION

5.1 The Project to deliver the new school on a Design, Build, Finance, and Maintain basis in respect of Oban High School is now nearing completion of Phase 1, the construction of the new school building.

5.2 The planning meetings for the decant of pupils staff and resources to the new school have commenced and these meetings will take place on a regular basis through until April 2018 when the new school is due

to open.

6.0 IMPLICATIONS

Policy	The Council delegated all matters in respect of the provision of the new school facilities to the Council's Policy and Resources Committee.
Financial	The Project has been delivered within the financial envelope agreed by the Council in its Capital Plan and Revenue Outlook at the budget meeting of 11 February 2016.
Legal	The Project Agreement was signed on 24 March 2016.
HR	None at present.
Equalities	None at present.
Risk	The Council, in partnership with hubNorth Scotland Ltd, continues to monitor the progress of the Project to ensure completion of construction of the schools within the Scottish Government's end date of March 2018.
Customer Service	The planning meetings on preparing for the decant of pupils and staff to the new school have commenced.

Douglas Hendry, Executive Director of Customer Services
Ann Marie Knowles, Acting Executive Director of Community Services
Cllr Gary Mulvaney, Policy Lead - Strategic Finance & Capital Regeneration Projects
Cllr Yvonne McNeilly, Policy Lead – Education

16 February 2018

For further information contact:
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Michael.casey@argyll-bute.gov.uk

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Agenda Item 9

ARGYLL AND BUTE COUNCIL | **OBAN, LORN AND THE ISLES AREA COMMITTEE**

CUSTOMER SERVICES | **14 MARCH 2018**

AREA SCORECARD FQ3 2017-18

1 Background

1.1 This paper presents the Area Report and Scorecard for Financial Quarter 3 2017-18 (October-December 2017).

1.2 The Report and supporting Scorecard incorporate the requested developments and performance measures. Some measures are presented for the first time this financial year and as a result full commentary may not be available for FQ3 but this will be built upon going forward. Additional measures that provide further information on Council performance regarding Waste and Community Councils respectively have also been included.

1.3 Two options of the Oban, Lorn and The Isles Scorecard are presented for discussion and decision. A decision is requested as to whether a Scorecard is required at Area Committee meetings, and if so which option. (Appendix 3)

- Option 1 provides the headline information
- Option 2 includes graph information

Going forward if a Scorecard is to be presented at Area Committee meetings then this style of Scorecard will be the only option available in Pyramid. However, both options are currently available in Pyramid. From here each performance indicator can be viewed and drilled down for further information if required.

1.4 A short key to symbols / layout is attached. (Appendix 1).

2 Recommendations

2.1 It is recommended that the Area Committee notes the performance presented on the Scorecard and supporting commentary where available.

2.2 The Area Committee are asked to consider and decide if a Scorecard is to be presented at Area Committee meetings, and if so Option 1 or Option 2.

2.3 The Area Committee are asked to consider and decide whether Scorecard Option 1 or 2 is preferred when accessing Pyramid.

2.3 The Area Committee are asked to note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

Douglas Hendry
Executive Director, Customer Services

Jane Fowler
Head of Improvement & HR

For further information, please contact:
Sonya Thomas
Performance and Improvement Officer
Improvement and HR
01546 604454

Appendix 1: Key to symbols
Appendix 2: Word Report in pdf format
Appendix 3: Scorecard Options

Appendix 1

PERFORMANCE REPORTS – KEYS TO SYMBOLS

WORD REPORT

STATUS SYMBOL

- This is colour coded and indicates if the performance is good – Green; or off track – Red

TREND ARROW

- This indicates the trend of the performance between the last two periods

NAME IN BRACKETS (StreetScene)

- The indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

GREY SUCCESS MEASURE

- This indicates that the performance measure is a council-wide one

WHITE SUCCESS MEASURE

- This indicates that the performance measure is a local area one

ON GRAPHS IN PYRAMID

GREEN

- Performance is positively within desired parameters / meeting target / positively exceeding target

RED

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

KEY

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

THE SCORECARD

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

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OLI Area Scorecard 2017-18 New								
Performance element	**Status**	**Trend**	**Target FQ2 2017/18**	**Actual FQ2 17/18**	**Target FQ3 17/18**	**Actual FQ3 17/18**	**Owner**	**Comments**
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - OLI (Housing Services)	●	⇑	12	12	20	20	Allan Brandie	**FQ3 2017/18 - OLI** There were 20 completions in total this quarter in the Oban, Lorn and the Isles area. All delivered by ACHA: Coll - 2 units completed October; Glenshellach, Oban - 8 units in November; Connel Phase 3 - 10 units handed over 1st December. **FQ2 2017/18 - OLI** 12 units completed in Benderloch by WHHA (Phase 2 comprised 8 for social rent & 4 shared equity); Additional completions at Glenshellach and Connel in Lorn, and on Coll will be recorded in Q3 figures.
CC26_01-Number of new affordable homes completed per annum. (Housing Services)	●	⇓	30	30	20	20	Allan Brandie	**FQ3 2017/18 - A&B** Bute and Cowal: Negotiations ongoing re 8 units at Ardenslate, Dunoon. SG has now taken possession but is required to offer these at auction - ACHA may be able to acquire these but process is not straightforward. Helensburgh & Lomond: No completions currently scheduled for completions Oban, Lorn and the Isles There were 20 completions in total this quarter. All within the Oban, Lorn and the Isles area. All completed projects delivered by ACHA: Coll - 2 units completed October; Glenshellach, Oban - 8 units in November; Connel Phase 3 - 10 units handed over 1st December. Mid Argyll, Kintyre & Islay: No completions scheduled for Quarter 3. Minard & Lochgilphead projects remain scheduled for completion during Quarter 4. Summary: On the above basis, the annual Local Housing Strategy target of 100 completions is unlikely to be achieved this year, However, work is progressing with the Strategic Housing Investment Plan Group to maximise spend within the Affordable Housing Supply Programme and deliver cumulative targets in future years. **FQ2 2017/18 - A&B** During Quarter 2 there were 12 completions at the West Highland Housing Association Benderloch development and a further 18 completions at their Port Ellen development.

OLI Area Scorecard 2017-18 New								
Performance element	**Status**	**Trend**	**Target FQ2 2017/18**	**Actual FQ2 17/18**	**Target FQ3 17/18**	**Actual FQ3 17/18**	**Owner**	**Comments**
Corporate Outcome No.2 - People live in safer and stronger communities								
Car Parking income to date - OLI (Streetscene OLI)	●	⇑	£278,536	£373,356	£373,642	£454,712	Stuart Watson	**FQ3 2017/18 - OLI** Car parking income for OLI (to date) is above anticipated target for FQ2 2017-18. The income has increased on the same period last year (FQ2 20176-17), which was £345,794. **FQ2 2017/18 - OLI** Car parking income for OLI (to date) is above anticipated target for FQ3 2017-18. The income (to date) has increased on the same period last year (FQ3 20176-17), which was £440,762.
Car Parking income to date - A&B (StreetScene)	●	⇑	£502,426	£590,760	£673,980	£728,765	Stuart Watson	**FQ3 2017/18 - A&B** The trend to date suggests that the car parking income will exceed that achieved in FY 2016/17. There is no obvious reason for this, however, it may worth noting that DPE is fully bedded in and it may be that users are more likely to purchase a P&D ticket rather than risk a PCN. In addition to this, a new warden started during FQ3 in Helensburgh, the resulting increased presence may also have contributed to the increase **FQ2 2017/18 - A&B** Car parking income council wide has increased. This increase can be attributed to a variety of factors but it is believed that a more effective and visible on street presence is a factor.

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
OLII - Percentage of community councils with emergency plan (Civil Contingencies)	●	⇒	80 %	76 %	80 %	76 %	Carol Keeley	**FQ3 2017/18 - OLI** Information would suggest that Iona and Oban are currently progressing with their plans. Kilmore and Lismore, there has been no information from them. All other CC's in the OLI area have completed and submitted an emergency plan Iona and Lismore have recently been given an Emergency Kit bag. Kilchrennan have recently produced and submitted their Emergency Plan. No Kit Bage are available at the moment, but a few have been ordered, we will reserve one of these for Kilchrennan. **FQ2 2017-18 - OLI** Iona and Oban are progressing with their plans. No information has been received from Kilmore and Lismore. Regular contact is made to encourage these to complete or to think about completing plans. The 13 CC's with plans are communicated with regularly to encourage update and exercising of plans
OLI - Percentage of community councils who are developing a community emergency plan.	●	⇒	No Target	12%	No Target	12%	Carol Keeley	**FQ3 2017/18 - OLI** Iona and Oban are currently developing their Emergency Plans. Iona has recently been given an Emergency Kit Bag. Regular email are sent to offer encouragement and support to CC. Kilchrenan has recently produced and submitted their Plan. They will receive an Emergency Kit bag when new stock arrives.
A&B - Percentage of community councils with emergency plan (Civil Contingencies)	●	⇒	55 %	57 %	55 %	57 %	Carol Keeley	**FQ3 2017/18 - A&B** Regular contact is made to encourage CC's and Community Groups to update and exercise existing plans. Those that have not responded are contacted regularly with the exception of those that do not wish to be contacted. Remaining kit bags in storage have been distributed across the Council area October 2017 **FQ2 2017/18 - A&B** Regular contact is made to encourage CC's and Community Groups to update and exercise existing plans. Those that have not responded are contacted regularly with the exception of those that do not wish to be contacted. Remaining kit bags in storage have been distributed across the Council area October 2017

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Dog fouling - total number of complaints OLI (Streetscene OLI)	●	⇓	16	25	16	26	Allan MacDonald (Streetscene)	**FQ3 2017/18 - OLI** The temporary warden in the OLI has been working with community groups and schools on the basis of education for prevention purposes. The hot spots for dog fouling have been regular patrolled and where posable wardens engage with dog walkers regarding dog fouling. **FQ2 2017/18 - OLI** The number of complaints in OLI seen a slight decrease over the year rising back to 10 in Oct. Wardens will continue to follow up on complaints and rely on witness support to follow up on reported cases. The Dept. will work with the Comms team to address the issue and provide clear information on the support needed to catch dog owners who fail to lift up after their dog. We will focus attention on the specific problem areas over the winter months.
Dog fouling - total number of complaints A&B (StreetScene)	●	⇓	78	110	78	125	Tom Murphy	**FQ3 2017/18 - A&B** Over all complaints are still coming in on a regular basis for dog fouling. Wardens are addressing them on a cases by cases basic and also targeting areas identified as hot spots within each of geographic areas. As the lighter mornings and nights are coming in we plan to put out early and later patrols by wardens to address this issue. By education of dog workers they meet and issue fixed penalties if appropriate. **FQ2 2017/18 - A&B** Dog Fouling complaints had decreased during the middle part of the year from 52 in Jan to 25 in June, rising back up to 48 in Oct. Wardens will continue to follow up on complaints and rely on witness support to act upon reported cases. The Dept. will work with the Comms team to address the issue and provide clear information on the support needed to catch dog owners who fail to lift up after their dog. Area teams will target specific problem areas over the winter months and engage with community groups and schools to give advice on good dog management and ways to work with the council in getting the message out to the wider public. We have 4 Wardens on 12 month contracts in each area targeting Dog Fouling, Littering and Fly Tipping and they have been actively engaging with the public on these matters.

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
LEAMS - OLI Lorn (Cleanliness Monitoring Systems)	●	⇓	73	83	73	77	Stuart McCracken	**FQ3 2017/18 - LEAMS OLI Lorn** The level of performance in the street cleanliness operations over the FQ3 period, was very good, with the performance levels as follows, October 79, November 77 and the figure for the month of December 76. **FQ2 2017/18 - LEAMS OLI Lorn** The area has achieved its target through continued hard work and vigilance of staff. There is still room for improvement with weed control and cleaning of detritus in problem areas. Discussions with Keep Scotland Beautiful are expected during which these improvements will be discussed. The date for these discussions has yet to be set
LEAMS - OLI Mull (Cleanliness Monitoring Systems)	●	⇓	73	81	73	80	Stuart McCracken	**FQ3 2017/18 - LEAMS OLI Mull** The level of street cleanliness for the FQ3 period on Mull was very good, with performance recording at October 82 November 80 and December 80. **FQ2 2017/18 - LEAMS OLI Mull** The area has achieved its target through continued hard work and vigilance of staff. There is still room for improvement with weed control and cleaning of detritus in problem areas. Discussions with Keep Scotland Beautiful are expected during which these improvements will be discussed. The date for these discussions has yet to be set.
LEAMS - Argyll and Bute monthly average (Cleanliness Monitoring Systems)	●	⇑	75	80	75	80	Tom Murphy	**FQ3 2017/18 - LEAMS A&B** To date street cleanliness is still being maintained at a level at/or above the national average. This is despite a 25% reduction in street sweeping resource following service choices. Further updates will be provided once the independent street cleanliness audits have been carried out which typically take place twice per year **FQ2 2017-18 - LEAMS A&B** Litter monitoring over the area has provided evidence to show that as a council we are meeting the criteria set out via Keep Scotland Beautiful in the main part and falling short where we find areas of weed and detritus evident on pavements. As a Department we will look to address this issue by better integration of Roads & Amenity staff focusing on weedkilling and removal of detritus from footpaths and cyclical cleaning in line with current schedules. Roads and Amenity Officers will invite KSB officers to discuss the 2017 annual report and advise on further actions where necessary.

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Corporate Outcome No.3 - Children and young people have the best possible start								
Corporate Outcome No.4 - Education, skills and training maximises opportunities for all								
HMIE positive Secondary School Evaluations - OLI (Authority Data)	●	⇒	0 %	0 %	0 %	0 %	Maggie Jeffrey	**FQ3 2017/18 - OLI** No inspections were carried out in FQ3 2017-18 **FQ2 2017/18 - OLI** No inspections were carried out in FQ2 2017-18
HMIE positive Secondary School Evaluations - A&B (Authority Data)	●	⇒	0%	0%	0%	0%	Maggie Jeffrey	**FQ3 2017/18 - A&B** No inspections were carried out in FQ3 2017-18. One school has been inspected in January 2018 **FQ2 2017/18 - A&B** No inspections were carried out in FQ2 2017-18
Percentage of pupils with positive destinations - A&B (Authority Data)	●	⇑	92.0%	91.80%	92.0 %	93.0 %	Eileen Kay	**FQ3 2017/18 - A&B** This is the third release of statistics on the participation of 16-19 year olds at a national and local authority level is the second year the annual participation measure reporting methodology has been used. The annual participation measure takes account of all statuses for individuals over the whole year (1st April 2016 – 31st March 2017) as opposed to focusing on an individual's status on a single day, as adopted by a snapshot methodology. Follow up Participation Measure information will be available from SDS end Feb 2018. **FQ2 2017/18 - No update due** **FQ1 2017/18 - A&B** 92.7% of young people sustained a positive destination six months after the initial leaver report from the 2015/16 leaver cohort. This is above the national Scottish figure of 91.4%

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Corporate Outcome No.5 - The economy is diverse and thriving								
Percentage of Pre-Application enquiries processed within 20 working days - OLI (Planning Applications)	●	⇑	75.0 %	71.9 %	75.0 %	72.0%	Peter Bain	**FQ3 2017/18 - OLI** Priority is afforded to determination of formal planning applications. Although the local target for closing Pre-application enquiries was missed by 3% the overall level of service delivery remains acceptable with average turnaround within the OLI area of 28 days. It is also noted that performance has been on an upward trend over the past 4 quarters. **FQ2 2017/18 - OLI** Priority is afforded to determination of formal planning applications. Although the local target for closing Pre-application enquiries was missed by 3.1% the overall level of service delivery remains acceptable with average turnaround within the OLI area of 24 days. It is also noted that performance has been on an upward trend over the past 3 quarters.
PR23_03-Percentage of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	⇑	75.0 %	72.4 %	75.0 %	75.7 %	Peter Bain	**FQ3 2017/18 - A&B** Performance target has been met for first time since FQ2 2016/17. **FQ2 2017/18 - A&B** Commentary from Peter Bain (Acting Development Manager): Priority is afforded to the determination of formal planning applications. Although the target for closing Pre-Application enquiries was missed by 2.6% the level of overall service delivery remains acceptable with average turnaround sitting at 24 days. Pre-Application Performance There continues to be a significant year on year increase in pre-application submissions placing additional strain on decreasing resources. In 2016/17 the pre-app submission level was up 15.3% (an additional 177 enquiries) on the previous year. 2016/17 has also been a transitional year for DM with significant changes in key staff members at all professional levels of service provision. During this period delivery of timely pre-app responses has dipped below the service target of 75% but has in fact improved during FQ4 2016/17 (72.4%) and FQ 1 2017/18 (74.6%). The introduction of pre-app charging (Aug 2017) is expected to reduce demand for pre-app services and should make workloads more manageable, progress of pre-application submissions will continue to be monitored and micro-managed on a regular basis as part of individual officers work plans
Householder Planning Apps: Ave no of Weeks to Determine - OLI (Planning Applications)	●	⇓	8.0 Wks	4.5 Wks	8.0 Wks	5.8 Wks	Peter Bain	**FQ3 2017/18 - OLI** OLI householder turnaround remains below the 8 week target for the 10th consecutive quarter **FQ2 2017/18 - OLI** OLI householder turnaround remains below the 8 week target for the 9th consecutive quarter
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	⇓	8.0 Wks	6.7 Wks	8.0 Wks	5.1 Wks	Peter Bain	**FQ3 2017/18 - A&B** Significant improvement in performance from FQ2. The time period for determination of householder planning applications remains well within the 8 week **FQ2 2017/18 - A&B** Despite a reduction in performance during FQ2 from the previous period the time period for determination of householder planning applications remains well within the 8 week target and compares favourably to the national average (7.1 weeks) and the rural authorities benchmarking group (7 weeks)

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Corporate Outcome No.6 - We have infrastructure that supports sustainable growth								
Street lighting - percentage of faults repaired within 5 days - OLI (Street Lighting - Maintenance)	●	⇓	75 %	80 %	75 %	28 %	Lyndis Davidson	**FQ3 2017/18 - OLI** Please see comment below for A&B wide
RA14_05- Percentage of street lighting repairs completed within 5 days (Street Lighting - Maintenance)	●	⇓	75 %	66 %	75 %	57 %	Lyndis Davidson	**FQ3 2017/18 - A&B** With the exception of the Bute & Cowal area, performance is low in FQ3 due to a number of factors: - faults always increase at this time of year due to longer nights and also lights being lit for longer periods of time - we currently have 2 out of 5 electricians on long term sick so having to juggle resources - Festive Lighting has taken priority over single dark lamps in October and November (emergencies and section faults still priorities) - although the LED replacement programme will ultimately reduce the number of dark lamps, we are having some teething troubles which mean that replacement LEDs have taken longer than 10 days to replace. - we have a number of complex cable faults which are taking longer than usual to resolve To address these performance issues we are putting a number of measures in place: - the main priority in January is fault repairs, we hope to reduce these significantly in FQ4 - festive lighting will be taken down at the end of January, once the majority of faults have been repaired - we will employ an additional electrician for the Helensburgh area on a temporary basis until the electrician resource issue is sorted - we are developing a better process for dealing with dark LED lamps to ensure customers are not inconvenienced - we continue to work with our utility partners (SSE, Scottish Power) to address the cable faults across the area

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Shanks - Number of Tonnes of Waste Recycled, Composted & Recovered (Waste Management Performance)	●	⇑	No Target	4,707 Tonnes	No Target	4,794 Tonnes	Alan Millar	**FQ3 2017/18 - Waste PPP Area** 54.7% recycling ,composting and recovery in Q3 (36.5% recycling/composting and 18.2% recovery) **FQ2 2017/18 - Shanks Totals** 50.9% recycling ,composting and recovery in Q2 (32.1% recycling/composting and 18.8% recovery)
Islands - Number of Tonnes of Waste Recycled, Composted & Recovered (Waste Management Performance)	●	⇓	No Target	563 Tonnes	No Target	426 Tonnes	Alan Millar	**FQ3 2017/18 - Islands (Outwith PPP Area)** Total 36.9% recycling ,composting and recovery **FQ2 2017/18 - Islands (Outwith PPP Area)** Total 36.6% recycling and composting and recovery
A&B Wide - No of Tonnes of Waste recycled and composted (Waste Management Performance)	●	⇓	No Target	5,375 Tonnes	No Target	5,260 Tonnes	Jim Smith	New Measure - commentary to follow
Shanks - % Waste Recycled, Composted & Recovered (Waste Management Performance)	●	⇑	No Target	50.90%	No Target	54.70%	Alan Millar	**FQ3 2017/18 - Waste PPP Area** 54.7% recycled ,composted and recovered in Q3 (36.5% recycling/composting and 18.2% recovery)Q3 figures will available and inputted by January 26th at the latest . Currently awaiting stats and tonnages from some waste contractors and community recycling groups .Information is usually all supplied by the end of the month following the end of the quarter .SEPA allow between 42-44 days following end of the quarter for statutory returns. **FQ2 2017/18 - Waste PPP Area** 50.9% recycling ,composting and recovery in Q2 (32.1% recycling/composting and 18.8% recovery)
Islands - % Waste Recycled, Composted & Recovered (Waste Management Performance)	●	⇑	No Target	36.60%	No Target	36.90%	Alan Millar	**FQ3 2017/18 - Islands (outwith PPP area)** FQ3 figures will available and inputted by January 26th at the latest . Currently awaiting stats and tonnages from some waste contractors and community recycling groups .Information is usually all supplied by the end of the month following the end of the quarter .SEPA allow between 42-44 days following end of the quarter for statutory returns. **FQ2 2017/18 - Islands (outwith PPP area)** 36.6% recycling and composting for FQ2
RA24_02- Percentage of waste recycled, composted and recovered. (Waste Management Performance)	●	⇑	40.0 %	49.3 %	40.0 %	51.4 %	Jim Smith	**FQ3 2017/18 - A&B** 51.4% of waste recycled ,composted and recovered in Q3 (37.6% recycling/composting and 13.8% recovery). **FQ2 2017/18 - A&B** 49.3% recycled ,composted and recovered in Q2 (35.4% recycled/composted and 13.9% recovered) **FQ1 2017/18 - A&B** 45.6% recycled ,recovered and composted in Q1 (33% recycling/composting and 12.6% recovery) .

OLI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Total number of Complaints regarding Waste Collection - OLI Lorn (Streetscene OLI)	●	⇑	No Target	5	No Target	17	Allan MacDonald (Streetscene)	**FQ3 2017/18 - OLI Lorn** The service received 17 complaints over the FQ3 period, this level of performance is very good taking into account the scale of the operation in the Oban and Lorn area, however, the number is higher than normal and this was due to a number of vehicle breakdowns over the Christmas and New Year period. **FQ2 2017/18 - OLI Lorn** The service received five complaints received over the FQ2 period, this level of performance is very good taking into account the scale of the operation in the Oban and Lorn area, however, the service will review the complaints to assess if there is an issue that requires to be addressed.
Total number of Complaints regarding Waste Collection - OLI Mull (Streetscene OLI)	●	⇒	No Target	0	No Target	0	Allan MacDonald (Streetscene)	**FQ3 2017/18 - OLI Mull** Over the FQ3 period, there were no complaints received in relation to the waste collections on Mull, this level of performance is exceptional, given the large number of properties serviced both domestic and commercial, covering general waste and co-mingle recycling collections. This level of service reflects on our staff and their commitment towards providing excellent front line services. **FQ3 2017/18 - OLI Mull** Over the FQ2 period, there were no complaints received in relation to the waste collections on Mull, this level of performance is exceptional, given the large number of properties serviced both domestic and commercial, covering general waste and co-mingle recycling collections. This level of service reflects on our staff and their commitment towards providing excellent front line services.
Total number of Complaints regarding Waste Collection - A&B (StreetScene)	●	⇑	No Target	14	No Target	35	Tom Murphy	**FQ3 2017/18 - A&B** There has been an increase in complaints with regards waste collection mainly in relation to late collections. 1) Winter weather has resulted in a number of safety issues thereby some collections were carried later than the calendared collection day. 2) There was also an issue where vehicles were breaking down as a result of the cold weather and these were addressed on issue by issue basis. In general terms all collections were carried out, however, in some areas these may have been a few days late. Where collections were running late the information was posted on the Council web page to inform the public of these alterations to collection days.

OLI Area Scorecard 2017-18 New								
Performance element	**Status**	**Trend**	**Target FQ2 2017/18**	**Actual FQ2 17/18**	**Target FQ3 17/18**	**Actual FQ3 17/18**	**Owner**	**Comments**
Making It Happen								
OLI Teacher Absence (Education Attendance)	●	⇓	1.50 Avg. days lost	1.04 Avg. days lost	1.50 Avg. days lost	2.75 Avg. days lost	TBC	**FQ3 2017/18 - OLI** New area measure. The performance this quarter is down on the same period last year with 644 actual days lost compared to 496 in FQ3 2016/17
A&B Teacher Absence (Education Attendance)	●	⇓	1.50 Avg. days lost	.76 Avg. days lost	1.50 Avg. days lost	1.93 Avg. days lost	Anne Paterson	**FQ3 2017-18 - A&B** There was an increase in absence for FQ3 which is typical for the winter quarter. **FQ2 2017-18 - OLI** Teachers' attendance for FQ2 was very good, with 0.8 days lost against an actual target of 1.5 days.
OLI Non-Teaching Staff Absence (Attendance)	●	⇑	2.07 Avg. days lost	2.94 Avg. days lost	2.07 Avg. days lost	1.97 Avg. days lost	TBC	**FQ3 2017/18 - OLI** New area measure. The performance this quarter is an improvement on the same period last year with 227 actual days lost compared to 462 in FQ3 2016/17
A&B Non Teaching Staff Absence (Attendance)	●	⇓	2.07 Avg. days lost	2.17 Avg. days lost	2.07 Avg. days lost	2.41 Avg. days lost	Jane Fowler	**FQ3 2017/18 - A&B** There was an increase in absence for FQ3 which is typical for the winter quarter

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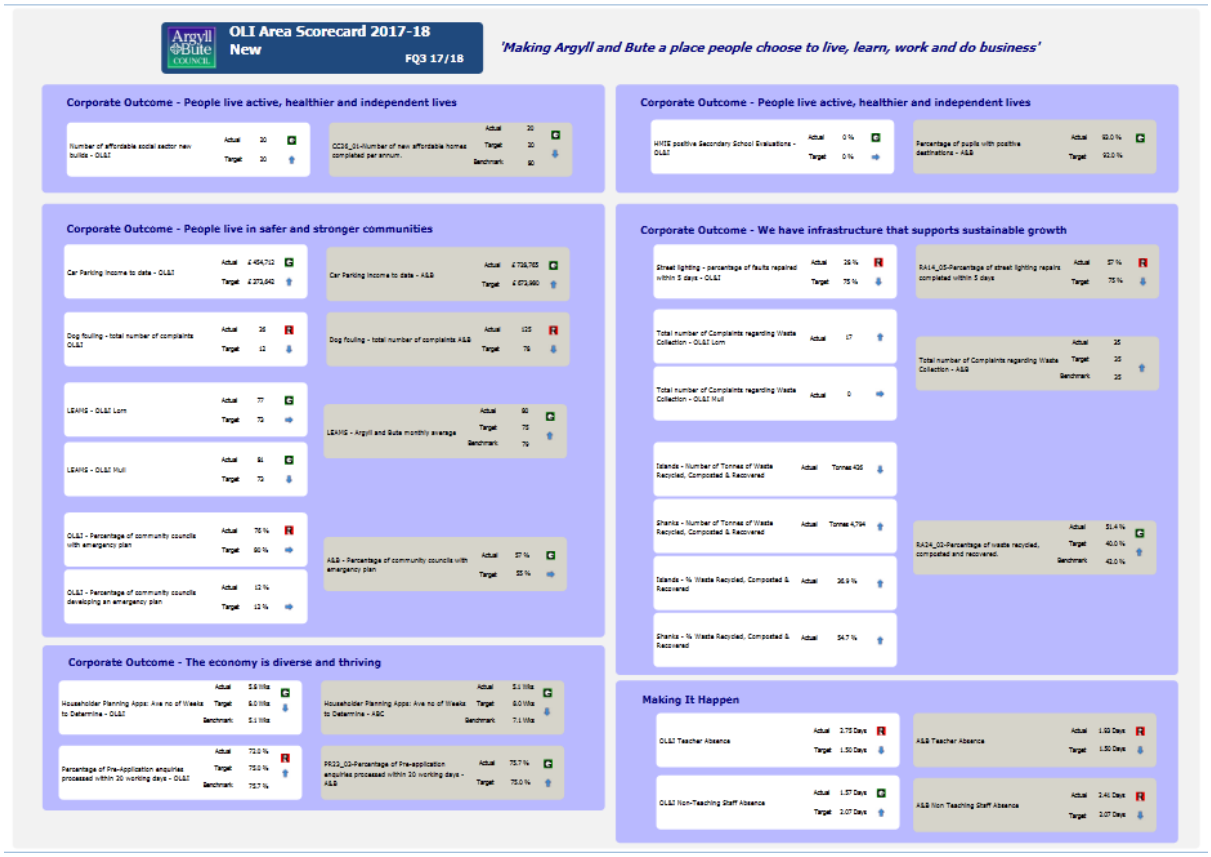
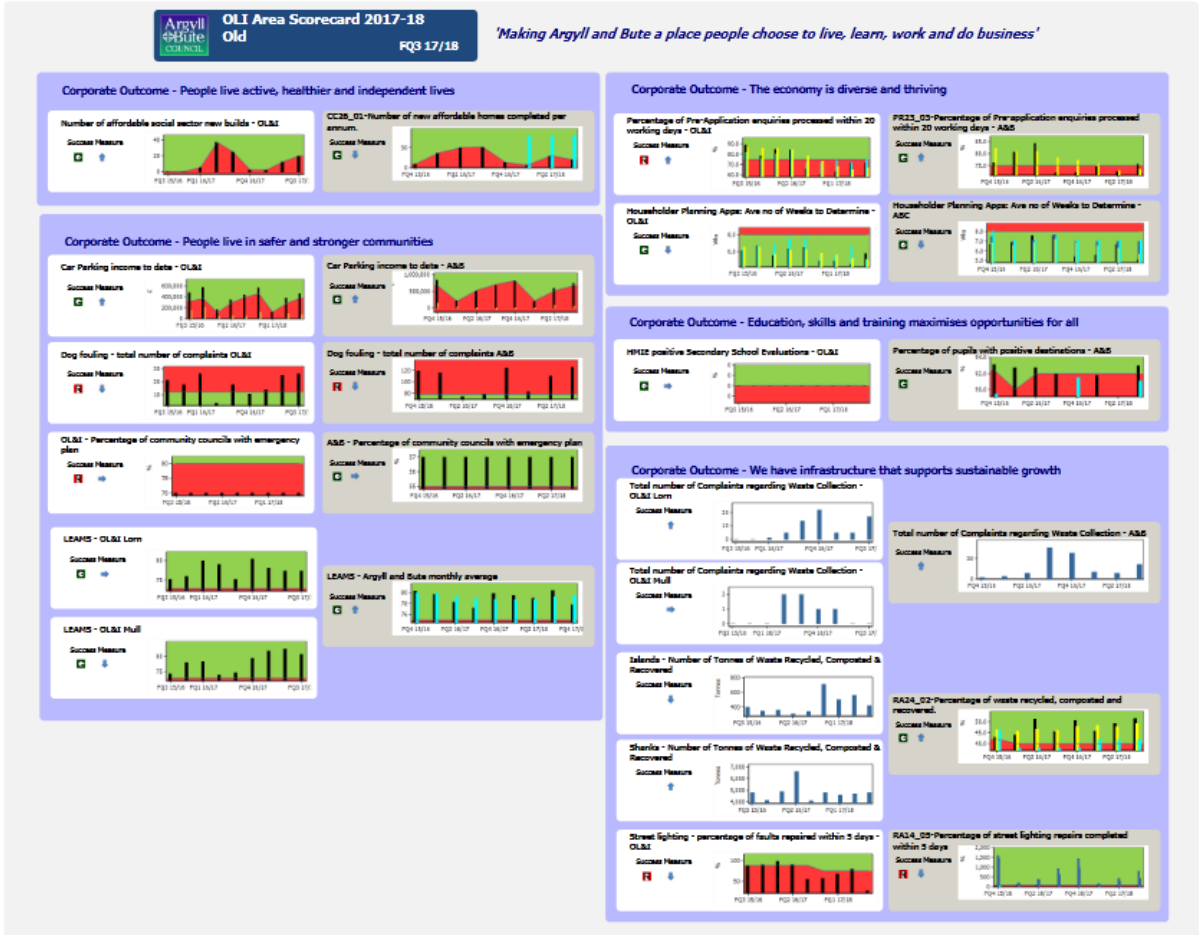
Appendix 3

OLI Area Scorecard FQ3 2017/18 – NEW



Appendix 3

OLI Area Scorecard FQ3 2017/18 – OLD



Agenda Item 10

ARGYLL AND BUTE COUNCIL	**Oban, Lorn and the Isles Area Committee**
Customer Services	**14 March 2018**

Civic Furniture - Oban

1.0 EXECUTIVE SUMMARY

1.1 The council has agreed a protocol for dealing with items of furniture and memorabilia following building refurbishments and/or office rationalisations and which are deemed to be of historical or local significance. As a result of office rationalisation in Oban a number of items were identified to be dealt with in accordance with this protocol. Following the decision by the Area Committee in October 2016, this report updates Members on the outcome of the public advert and asks for agreement on a way forward.

ARGYLL AND BUTE COUNCIL	**Oban, Lorn and the Isles Area Committee**
Customer Services	**14 March 2018**

Civic Furniture - Oban

2.0 INTRODUCTION

2.1 As a result of office rationalisation in Oban, a number of items have been in storage which should now be dealt with in accordance with the Council's protocol relating to civic furniture and memorabilia. This report asks Members of the Area Committee to determine the future of the items identified in line with the protocol which has been agreed for dealing with such items.

3.0 RECOMMENDATIONS

3.1 The Area Committee is asked to agree:-

(1) That officers obtain valuations for the furniture and proceed with a public sale of the furniture to be held in Oban and advertised widely;

(2) That any furniture that remains unsold will be put to auction, and

(3) The proceeds from the sale of the furniture is transferred to the Oban Common Good Fund.

4.0 DETAIL

4.1 The Policy and Resources Committee at the meeting held on 17 March 2016 agreed a protocol for dealing with furniture and memorabilia following building refurbishments and/or office rationalisations. A copy of the protocol is attached at Appendix 1.

4.2 Municipal Buildings, Oban

4.2.1 Items of furniture from this building have been in storage locally, having been removed from the building at the time of its refurbishment. Since this time, the items have been stored within other Council-owned buildings or in commercial storage. The following items have been identified in terms of the Protocol as falling into category (a) furniture of historical or local significance:-

1 large desk in three sections, noted as having dents and scratches apparent;

6 wood and leather carver chairs (Photograph Appendix 2); and

23 wood and leather chairs (Photograph Appendix 3), with some damage noted.

4.2.2 It should be noted that the desk and all chairs have required treatment for woodworm.

4.2.3 At the Area Committee meeting held on 12 October 2016, Members agreed the following:-

The Committee agreed to offer items free to a local community group having first sought expressions of interest by notice on the Council website, and failing that, to offer the items for sale locally.

4.2.4 In line with this decision, an advert was placed on the Council website and a press release was issued to the Oban Times seeking expressions of interest from local community groups for the furniture. Following this, one expression of interest was received from the local Dog Fouling Group who advised that they hold meetings in their chairperson's house and could utilise some of the chairs at these meetings. It is not considered that this request meets the criteria outlined in the protocol. In line with the decision of October 2016, officers will now proceed with a public sale of the furniture.

4.2.5 There have been similar reports submitted to both the MAKI and the Helensburgh and Lomond Area Committees where civic furniture has become surplus to requirement. In both of these areas, the Area Committee Manager organised a public sale of the furniture which was advertised locally and on the Council website. A valuation on the furniture was obtained and this was used as a guide price in terms of the sales. The proceeds from the sale of the furniture in Campbeltown is to be transferred to the Campbeltown Common Good Fund, with the proceeds from the Helensburgh sale being used to facilitate the display of civic memorabilia in the Helensburgh and Lomond Civic Centre.

4.2.6 The furniture sales have to date generated £1710 in total. Furniture that remained unsold has now been transferred to Glasgow and will be going to public auction on Friday 16 March 2018.

4.2.7 It is suggested that Members agree that officers should progress a similar arrangement to that which has taken place in MAKI and Helensburgh and Lomond, with a valuation being obtained for the furniture and a sale organised in Oban which would be widely advertised. Any furniture which remains unsold would thereafter be taken to auction with the proceeds from the sales being transferred to the Oban Common Good Fund.

4.2.8 The furniture remains in commercial storage at a cost to the Council.

5.0 CONCLUSION

5.1 The Council has agreed a protocol for dealing with furniture and memorabilia which have been identified during office rationalisations. Following the decision

of the Area Committee in October 2016 and the outcome of the agreed process, it is now appropriate for Members to agree the terms of the proposed public sale and how the money from the sale is allocated.

6.0 IMPLICATIONS

6.1 Policy - none

6.2 Financial – the furniture is currently in commercial storage at a cost to the Council.

6.3 Legal – none

6.4 HR - none

6.5 Equalities - none

6.6 Risk – disposal of items of local or historical significance may result in damage to reputational or financial assets.

6.7 Customer Service - none

Executive Director of Customer Services
Policy Lead Councillor Rory Colville
February 2018

For further information contact: Shona Barton, Area Committee Manager
Tel: (01436) 657605

APPENDICES

Appendix 1 – Protocol for Civic Furniture and Memorabilia management
Appendix 2 – Photo of carver chair
Appendix 3 – Photo of chair

Appendix 1

Furniture and Memorabilia Protocol

(1) When a building is to be disposed of (a) any furniture of historical or local significance will be identified, as will (b) any art work or other civic items.

(2) The building user as at the date of departure, together with nominated officers from Community and Culture and Governance and Law, will detail the items specified at (a) and (b) above and will determine if any item may have a significant value. Any such item will only be disposed of after consideration by the relevant Area Committee and referral to Policy and Resources for final determination.

(3) All other items in category (a) will then be considered by the relevant Area Committee to establish:

- If the items should be stored for future use by the Council
- If the items should be offered for sale locally
- If the items should be offered free to a local community group, having first sought expressions of interest by notice on the Council website, either on loan or as a disposal
- If the items should be released for recycling

(4) All other items in category (b) will be considered by the relevant Area Committee, which shall receive the views of the Provost prior to their consideration of the matter, and who may determine:-

- If the items should be stored for future use by the Council
- If the items should be offered for sale locally
- If the items should be offered free to a local community group, having first sought expressions of interest by notice on the Council website, either on loan or as a disposal
- If the items should be given into the custody of the Archivist or the museum service, or leant to a Private Archive
- If the items should be released for recycling

(5) If there is any dispute as to whether an item is of significant value the matter will be determined by the Executive Director of Customer Services after such inquiry as he determines reasonable.

(6) In reaching a determination on such matters the Area Committee will have regard to the local interest in any items and will be guided by the principle of the strength of local connection and identity with any of the items as may be ascertained by the Committee.

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Agenda Item 11

ARGYLL AND BUTE COUNCIL	**OBAN, LORN AND THE ISLES AREA COMMITTEE**
CUSTOMER SERVICES	**14 MARCH 2018**

OBAN, LORN AND THE ISLES AREA COMMITTEE – DATES OF MEETINGS 2018/2019

1.0 SUMMARY

This report outlines scheduled meetings in the Oban, Lorn and the Isles area from August 2018 to July 2019.

2.0 RECOMMENDATIONS

2.1 Members are asked to consider and endorse the programme of meetings in the attached Appendix.

3.0 DETAIL

3.1 The Council at the meeting held on 30 November 2017 considered and agreed a programme of meetings from August 2018 to July 2019.

3.2 In accordance with this programme, Oban, Lorn and the Isles Area Committee meetings will take place on:-

Wednesday 12th September 2018;
Wednesday 12th December 2018;
Wednesday 13h March 2019; and
Wednesday 12th June 2019.

All meetings will commence at 10.30 a.m. and will be held in the Corran Halls, Oban.

3.3 The appended programme of meetings also sets out for Members' information planned dates for the Oban, Lorn and the Isles Area Community Planning Group.

3.4 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice-Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued, and also that the Chair (or in whose absence the Vice-Chair) may call a meeting of the Committee on dates in addition to those already decided by Council.

4.0 CONCLUSION

4.1 The Area Committee are invited to consider and endorse the programme of meetings attached as Appendix 1.

5.0 IMPLICATIONS

5.1	Policy	None
5.2	Financial	None
5.3	Legal	None
5.4	HR	None
5.5	Equalities	None
5.6	Risk	None
5.7	Customer Service	None

Executive Director of Customer Services
20 January 2018

For further information contact: Shona Barton, Area Committee Manager
01436 657605

APPENDICES
Oban, Lorn and the Isles Programme of Meetings – Appendix 1

Appendix 1

OBAN, LORN AND THE ISLES PROGRAMME OF MEETINGS 2018/2019

Reports to Governance and Law	Pre Agenda Pack Issue	Pre-Agenda Briefing	Agenda Issue	AREA COMMITTEE	Venue	Start time
Monday 20th August 2018	Wednesday 22nd August 2018	Wednesday 29th August 2018	Wednesday 5th September 2018	**Wednesday 12th September 2018**	McCaig Suite, Corran Halls, Oban	10:30am
Monday 19th November 2018	Wednesday 21st November 2018	Wednesday 28th November 2018	Wednesday 5th December 2018	**Wednesday 12th December 2018**	McCaig Suite, Corran Halls, Oban	10:30am
Monday 18th February 2019	Wednesday 20th February 2019	Wednesday 27th February 2019	Wednesday 6th March 2019	**Wednesday 13th March 2019**	McCaig Suite, Corran Halls, Oban	10:30am
Monday 20th May 2019	Wednesday 22nd May 2019	Wednesday 29th May 2019	Wednesday 5th June 2019	**Wednesday 12th June 2019**	McCaig Suite, Corran Halls, Oban	10:30am

Call Out Email	Front Sheet Agenda Issue	Full Pack Agenda Issue	CPG	Venue	Start time
Wednesday 27th June 2018	Wednesday 18th July 2018	Wednesday 8th August 2018	**Wednesday 15th August 2018**	Corran Halls, Oban	6:30pm
Wednesday 26th September 2018	Wednesday 17th October 2018	Wednesday 7th November 2018	**Wednesday 14th November 2018**	Corran Halls, Oban	2:00pm
Friday 21st December 2018	Wednesday 16th January 2019	Wednesday 6th February 2019	**Wednesday 13th February 2019**	Corran Halls, Oban	2:00pm
Wednesday 20th March 2019	Wednesday 10th April 2019	Wednesday 1st May 2019	**Wednesday 8th May 2019**	Corran Halls, Oban	6.30pm

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Agenda Item 12

ARGYLL AND BUTE COUNCIL | **OBAN, LORN & THE ISLES (OLI) AREA COMMITTEE**

DEVELOPMENT & INFRASTRUCTURE SERVICES | **14 March 2018**

LORN ARC - UPDATE REPORT FEBRUARY 2018

1. EXECUTIVE SUMMARY

1.1 This report provides an update for OLI Members on progress with the two current projects in construction phase within the Lorn Arc programme. These projects are the North Pier in Oban and Kirk Road upgrade in Dunbeg.

1.2 The North Pier Harbour Building CHORD project is nearing completion and provides:-

- showers for visiting yachtsmen;
- harbour-masters office; and
- retail / office space for lease.

The public realm work around the new building has been completed to enhance the environment for both visitors and locals utilising this area.

1.3 The Kirk Road upgrade project consists of :-

- installing a new water main and sewer;
- widening the road to full two lane width;
- creation of a shared cycleway / footpath, and
- junction realignment / reconfiguration.

These improvement works have the benefit of :-

- enabling the ongoing development of the European Marine Science Park at Dunstaffnage (subject to phase two of Kirk Road upgrade works taking place which is expected to be undertaken in the near future by HIE).
- enabling the new development of up to 300 new homes. All of these new homes will be affordable homes which will enable young people and families to remain in the Lorn area to the benefit of the wider community and economy.

1.4 It is recommended that the OLI Area Committee:

1. Consider the updates on the North Pier and Kirk Road projects within the Lorn Arc programme provided in the paper.

ARGYLL AND BUTE COUNCIL | **OBAN, LORN & THE ISLES (OLI) AREA COMMITTEE**

DEVELOPMENT & INFRASTRUCTURE SERVICES | **14 MARCH 2018**

LORN ARC - UPDATE REPORT AS FEBRUARY 2018

2. INTRODUCTION

2.1 This report provides an update for OLI Members on progress with the two current projects in construction phase within the Lorn Arc programme. These projects are the North Pier in Oban and Kirk Road upgrade in Dunbeg.

3. RECOMMENDATIONS

3.1 It is recommended that the OLI Area Committee:

1. Consider the updates on the Lorn Arc programme provided in the paper.

4. DETAILS

4.1 **North Pier Extension:** With the recent opening of the CHORD Transit Berthing Facility, the North Pier is becoming more tourist focused. The new North Pier Harbour Building will be operational in March 2018 and the new tenant hopes to open for business in April.

4.2 During the final phases of construction on the pontoons in July 2017, it was decided that a defect noted in the North Pier face should be repaired while the opportunity was available with all the contractors, engineers, and equipment on site. Officers and contractors actioned this by temporarily relocating a pontoon and instructing pointing and surveys. The survey results were given in January 2018 and further works will be completed in April when the pontoons will be put back to their intended position.

4.3 This has not affected the options for extending the pier and the consultants will now be re-engaged to proceed with the substantiation of the option appraisals. It was decided in July 2017 to stand down the consultants working on the option appraisal until the survey data became available in January 2018.

4.4 The success of the pontoons last summer, and the high level of interest from new businesses wishing to operate from the facility and new cruise liner bookings, have proven the attractiveness of Oban and the North Pier as a substantial marine visitor hub for the West of Scotland. The success of the breakwater for large vessel use has resulted in interest from multiple users wishing to relocate their itineraries to Oban and we are experiencing an increase in enquiries from Scandinavia and Benelux countries.

4.5 The Oban Harbour Master is keeping a record of all enquiries that can provide

evidence of market demand and potential growth sectors with the project manager. Ongoing work with commercial users and existing customers will also feed into the options being considered. The project manager remains engaged with the economic growth manager to advise on a sectoral approach to creating a more tangible evidence based stream for demand for the FBC. Other locations in North Lorn will also be looked at to support the increased Lorn industrial demand which is more suited to a site out with Oban town centre. This will be an efficient use of all the data gathered.

4.6 Ongoing work with BID4OBAN and Cruise Group ensures that the leisure sector is being advised of progress. This arrangement will facilitate the timely marketing of the improvements to the wider leisure and commercial maritime sector. In addition, the project manager is working in partnership with Stewart Clark, manager of the council's Piers and Harbour's service and his team. Weekly updates are ongoing with regards to potential for impacts on the future Statutory Harbour Authority and its members regarding an anticipated increase in traffic in the bay.

4.7 **Dunbeg Lorn/ Kirk Road:** Previously, Council Housing Officers submitted an expression of interest to Scottish Government (SG) for up to £1.75m in grant funding to upgrade the Dunbeg Lorn / Kirk Road under the SG Housing Infrastructure Fund ("HIF"). A detailed application with associated costings was subsequently submitted to the SG HIF. The Council's Invitation to Tender was placed on Public Contracts Scotland on 23 June 2017, and contractor replies received 7 July 2017. The replies were then evaluated for Preferred Contractor and the final HIF application costs were submitted to SG mid-September 2017. SG informed the Council that the HIF would be provided in the same way as a Housing Association Grant, so we could not apply for any more than the contract value, or apply for any contingency at this stage.

4.8 The grant application was successful with notification being received from SG taking place at the end November 2017. Work then took place to start project alignment with the Public Utility companies (it had to wait for SG award to avoid cost risk to the Council), with a forecast project start January 2018 / completion mid-2018. There was some slippage in the SG award timeline, which in turn has delayed engagement with the preferred contractor, utilities companies and the Council. Despite this, Scottish Water has commenced works on site with regard to the sewer and it is expected to start work at the beginning of March 2018 on the water main (a temporary footpath will be provided during the duration of these water main works). Scrub clearance and tree felling works has recently been coompleted. Work is ongoing with the preferred contractor, utilities companies and the Council on finalising the program for the main construction works.

4.9 A communications strategy is in place, with bi-weekly updates being provided to Members, the Community Council and placed as posters in the village shop (and elsewhere if distributed by the Community Council). The Council's Twitter and Facebook accounts will also be utilised for particular events / updates.

4.10 As the potential SG HIF will fund the construction of the Lorn / Kirk Road only to the turn for the existing housing estates, and not to the European Marine Science

Park which is a further circa 170m of road, Council Officers communicated to HIE that there would the potential of considerable savings to HIE if they were able to have an approved design and use the same works contractor as the Council. HIE are therefore presently looking at funding options for their design and construction.

5. CONCLUSION

5.1 The North Pier and Kirk Road Projects progression represent a real 'good news' story for the wider Lorn Arc regeneration programme, bringing substantive benefits to the communities of Oban and Dunbeg and having a wider socio-economic impact on the immediate Lorn area and also on the western side of Argyll and Bute.

6. IMPLICATIONS

6.1 **Policy -** The delivery of these project fits with the Council's Corporate Plan, Local Outcomes Improvement Plan, Economic Development Action Plans (EDAPS) and approved Local Development Plan. The economic outcomes from these projects will contribute to the Scottish Government's National Economic Strategy.

6.2 **Financial –** Kirk Road improvement project has received funding for up to £1.75M from the Scottish Government Housing Infrastructure Fund (SGHIF). North Pier Extension and Streetscape projects were approved within the original 2013 TIF programme business case for a projected combined cost of £6.2M. Once consultants are engaged, associated costs will be incurred from the project development budget.

6.3 **Legal -** Each project has differing legal requirements. No legal issues at Programme level.

6.4 **HR -** None.

6.5 **Equal Opportunities -** There are no equal opportunities implications.

6.6 **Risk –** Delivery of projects within both predicted timelines and budgets represents the critical risk. This is being monitored continuously by our project management team.

6.7 **Customer Service -** There are no customer service implications.

Executive Director Development and Infrastructure Services: Pippa Milne.
Policy Lead: Aileen Morton.
February 2018

For further information - please contact:
Fergus Murray
Head of Economic Development and Strategic Transportation
Economic Development and Strategic Transportation,

Development and Infrastructure Services. 01546604293

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Agenda Item 13

ARGYLL AND BUTE COUNCIL

OBAN, LORN & THE ISLES AREA COMMITTEE

DEVELOPMENT & INFRASTRUCTURE SERVICES

14 March 2018

Oban CHORD - North Pier – Maritime Visitor Facility Naming Proposal

1.0 EXECUTIVE SUMMARY

1.1 This report outlines proposed names for the new Maritime Visitor Facility located on the North Pier and the rational for selecting what is considered by officers the best option following consultation with partner Oban Bay authorities and internal users.

1.2 Members are asked to endorse the operational management decision informed through positive partnership working, to name the building The North Pier Harbour Building to stay in keeping with the North Pier Pontoons.

ARGYLL AND BUTE COUNCIL	**OBAN, LORN & THE ISLES AREA COMMITTEE**
DEVELOPMENT & INFRASTRUCTURE SERVICES	**14 March 2018**

Oban CHORD - North Pier – Maritime Visitor Facility Naming Proposal

2.0 INTRODUCTION

2.1 The revised Full Business Case (FBC) for the Oban North Pier Maritime Quarter – Phase One – Maritime Visitor Facility was approved in October 2016. A full tendering process was followed and a contractor appointed in March 2017. The project is due to complete in early March 2018 with the first tenant scheduled to move into the building at the end of March 2018.

2.2 The proposals for the Maritime Visitor Facility approved by Argyll & Bute Council on the 20th August 2014 had been altered due to objections by an adjacent business and concerns over affordability. Therefore, the "Gathering Place" design was altered to a more functional and compact "wedge" shape, which sits within the site boundary of the former White Building.

2.3 The facility now includes: dedicated showers, toilets, changing areas and secure lockers for maritime visitors. Additionally there are 4 office spaces, two on the mezzanine floor and two on the ground level, including: a harbour-master's office; an office for the transit berthing facility operator; and two additional commercial spaces, one already let and one room available for hourly rentals for meetings and presentations.

2.4 It is now necessary to name the building to enable the creation of a business address for the tenants and users. The Oban Bay partner authorities, Northern Lighthouse Board and CMAL/CALMAC, have been consulted and participated with the name selection based on the simplicity and functionality of the name and in recognition of the need for future proofing in the event of any future change in the management of the bay.

3.0 RECOMMENDATIONS

3.1 Members are asked to endorse the operational management decision informed through positive partnership working, to name the building The North Pier Harbour Building to stay in keeping with the North Pier Pontoons.

4.0 DETAIL

4.1 The revised FBC updated the approved 2014 version which outlined the business case for a larger, iconic building on Oban's waterfront, as part of a suite of waterside regeneration projects funded by the CHORD initiative.

4.2 The main function of the Maritime Visitor Facility (MVF) will be to provide a modern functional space with dedicated showers, toilets, changing areas and secure lockers for maritime visitors. Additionally it has created 4 office spaces, two on the mezzanine floor and two on the ground level, including: a harbour-master's office; an office for the transit berthing facility operator; and two additional commercial offices, one of which has secured a tenant and the other to be rented for meetings through the council booking service.

4.3 The open plan area within the foyer will be able to cater for small events, and the building will be fully accessible. The foyer on the ground floor may be rented for occasional event space, and there will be the opportunity to rent the space outside the building for markets and pier side events. The original design proposed layout had a large gathering space that was open to the elements and public, whereas the new layout is contained within the building, which is accessed by a digital keypad entry system. This now allows for income to be generated for the space and provides a more secure environment for clients wishing to use the showering facilities out-with office hours.

5.0 CONCLUSION

5.1 As the project to re-invent Oban's North Pier as a marine tourism destination of choice has developed, the design of the building , which will provide a warm welcome to visitors stepping ashore via the new pontoons, focuses on commercial viability, form and function over grand design concepts.

5.2 With the result of this focus officers are recommending to members that the new facility be named the North Pier Harbour Building on the basis that the name states in simple terms the purpose of the building itself.

5.3 When it opens, the North Pier Harbour Building will complement the existing pontoons, providing essential facilities, flexible commercial space and a warm welcome for marine visitors to Oban.

6.0 IMPLICATIONS

6.1 Policy - none

6.2 Financial - none

6.3 Legal - none

6.4 HR - none

6.5 Equalities - none

6.6 Risk - none

6.7 Customer Service - none

Executive Director of Development and Infrastructure – Pippa Milne
Policy Lead - Strategic Finance and Capital Regeneration Programme – Gary Mulvaney
Report prepared - 26 January 2018

For further information contact:
Kirsteen Macdonald, Oban CHORD project manager,
Economic Development and Strategic Transportation,
Development and Infrastructure Services
kirsteen.macdonald3@argyll-bute.gov.uk

Oban, Lorn and the Isles Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
March 2018					
14 March 2018	Supporting Communities Fund	Community Services Sharon MacDonald	Bi-Annual Grants – March Monitoring - September		
14 March 2018	Area Scorecard	HRIOD Jane Fowler	Quarterly		Report on content of scorecard
14 March 2018	New Schools Redevelopment Project	Mike Casey	Quarterly		
14 March 2018	Police Scotland	Police Representative	Annually		
14 March 2018	Lorn Arc	Fergus Murray	When Required		
14 March 2018	Refuse and Recycling Soroba	Jim Smith	One Off		
14 March 2018	Civic Furniture	Shona Barton	One Off		
14 March 2018	Oban CHORD Naming paper	Kirsteen MacDonald	One Off		
Future Items					
	Primary School Reports	Education Area Education Officers	Annual		June

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